



How to audit Google Analytics



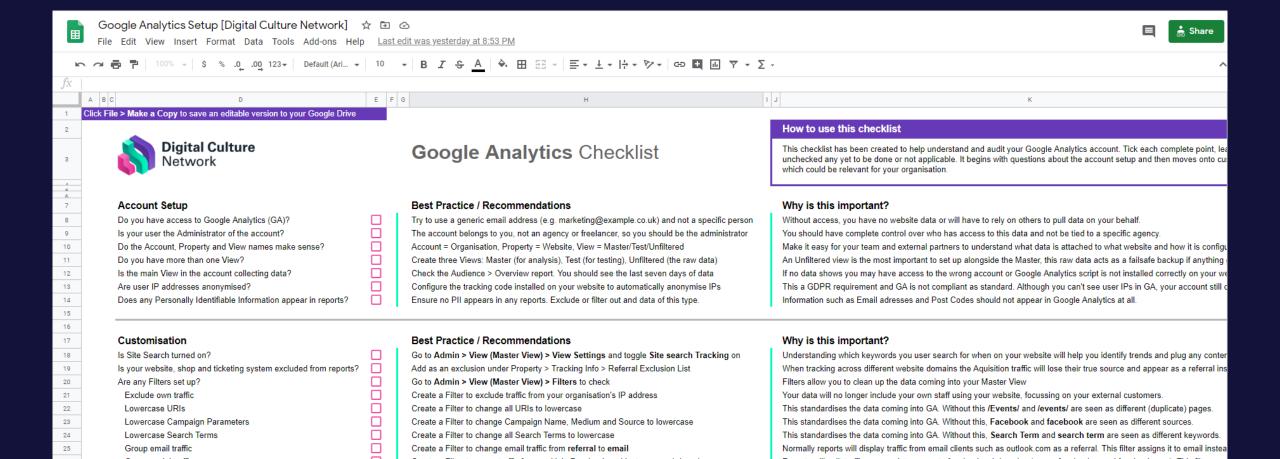


Why do I need to audit Google Analytics?





Google Analytics checklist







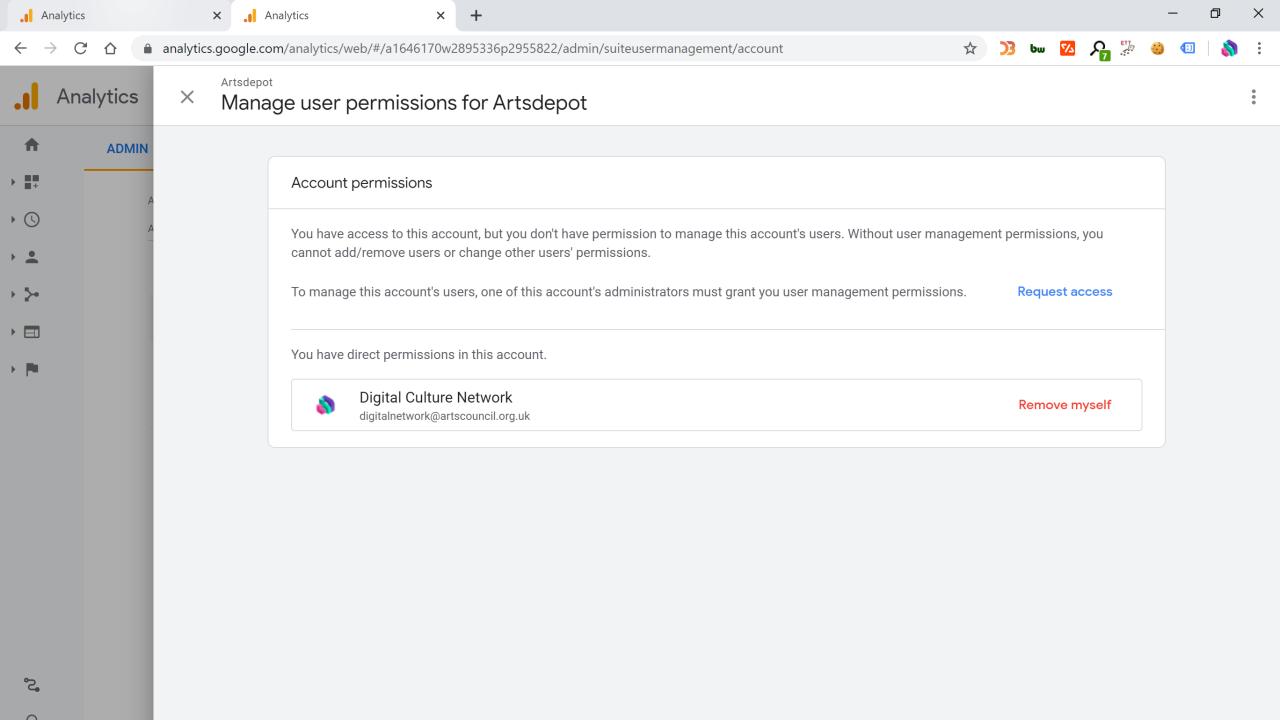


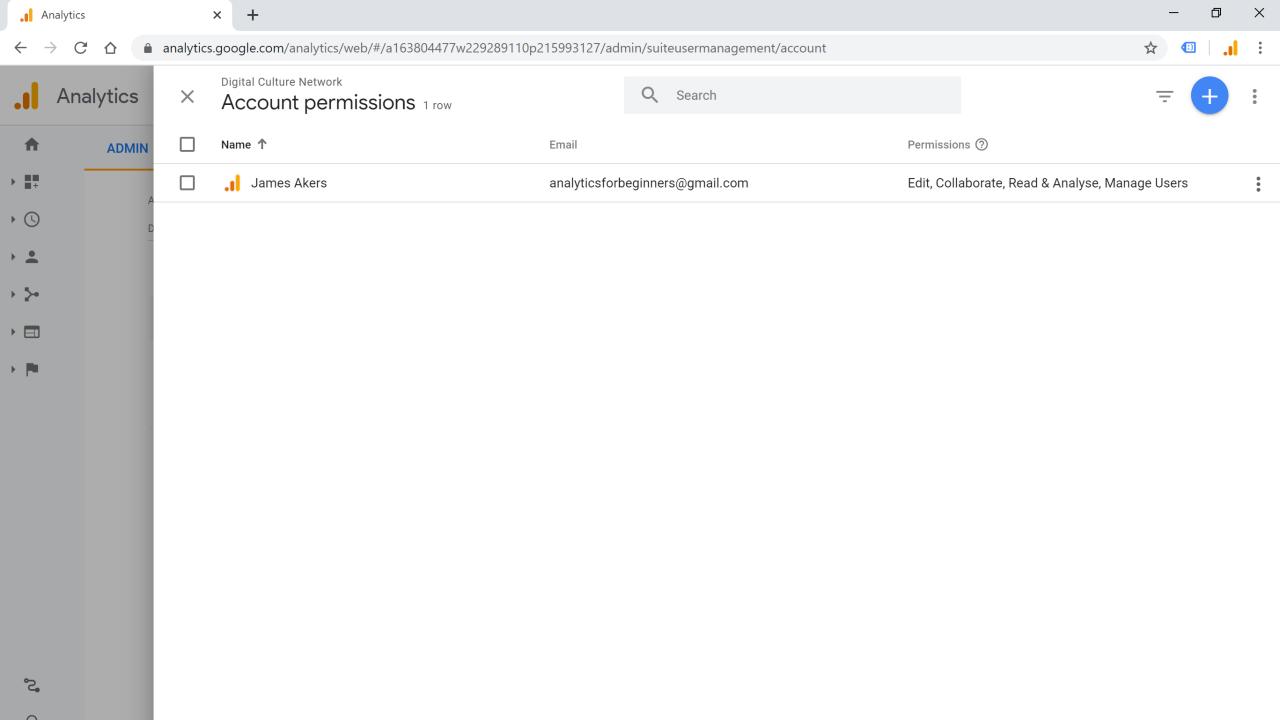
Do you have access to Google Analytics?

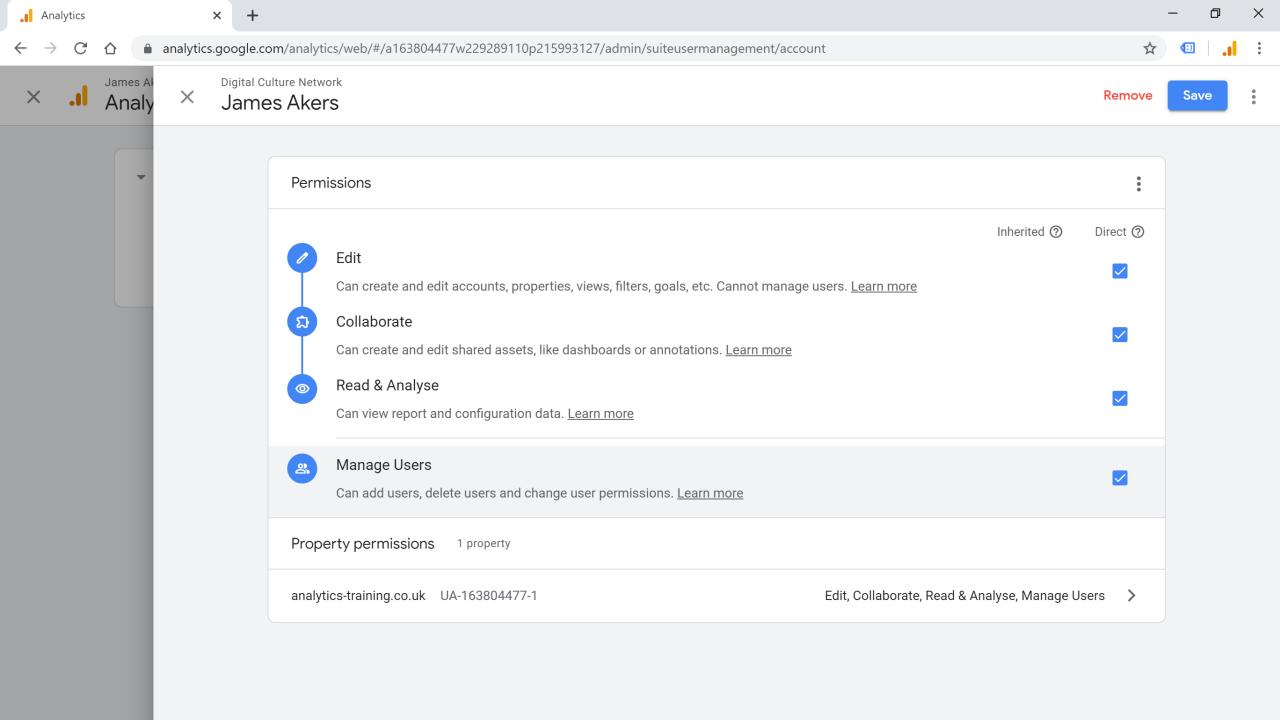




Is your user the Administrator of the account?









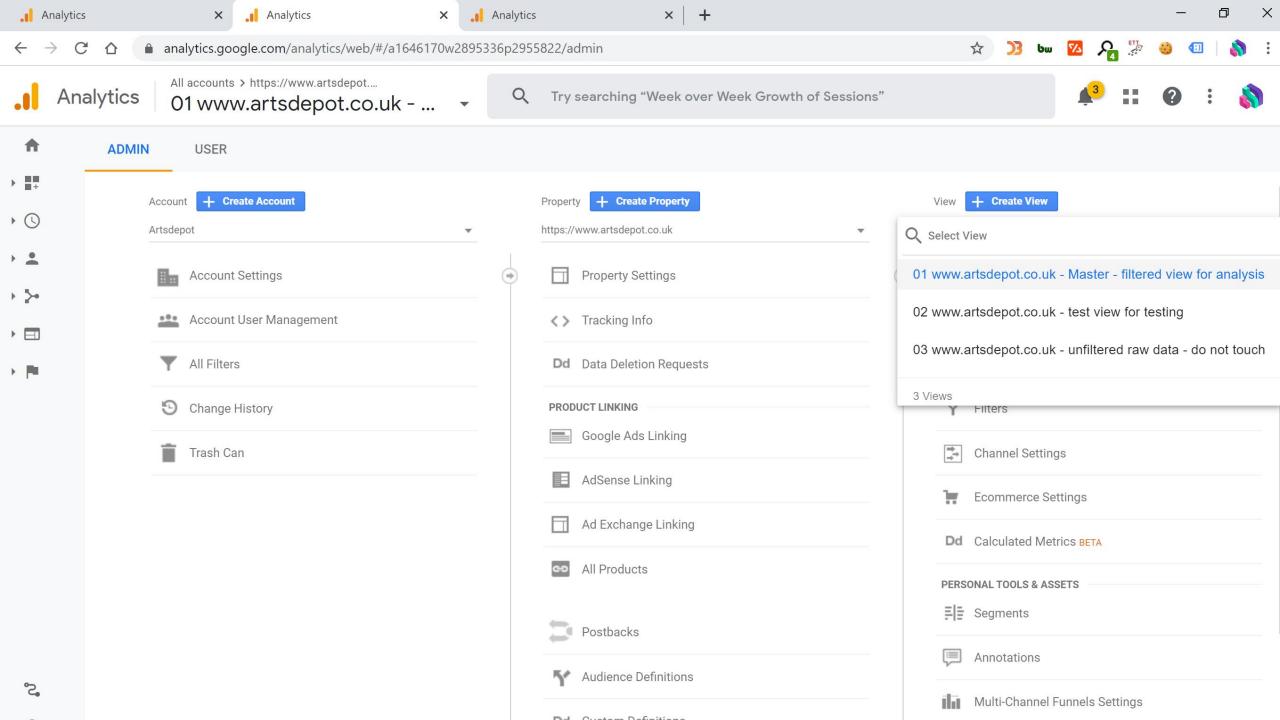


Do the **Account**, **Property** and **View** names makes sense?





Account = Organisation name
Property = Website address
View = Master, Test, Raw data







Account = Artsdepot

Property = https://www.artsdepot.co.uk

View = 01 www.artsdepot.co.uk - Master

– filtered view for analysis





Do you have more than one View?

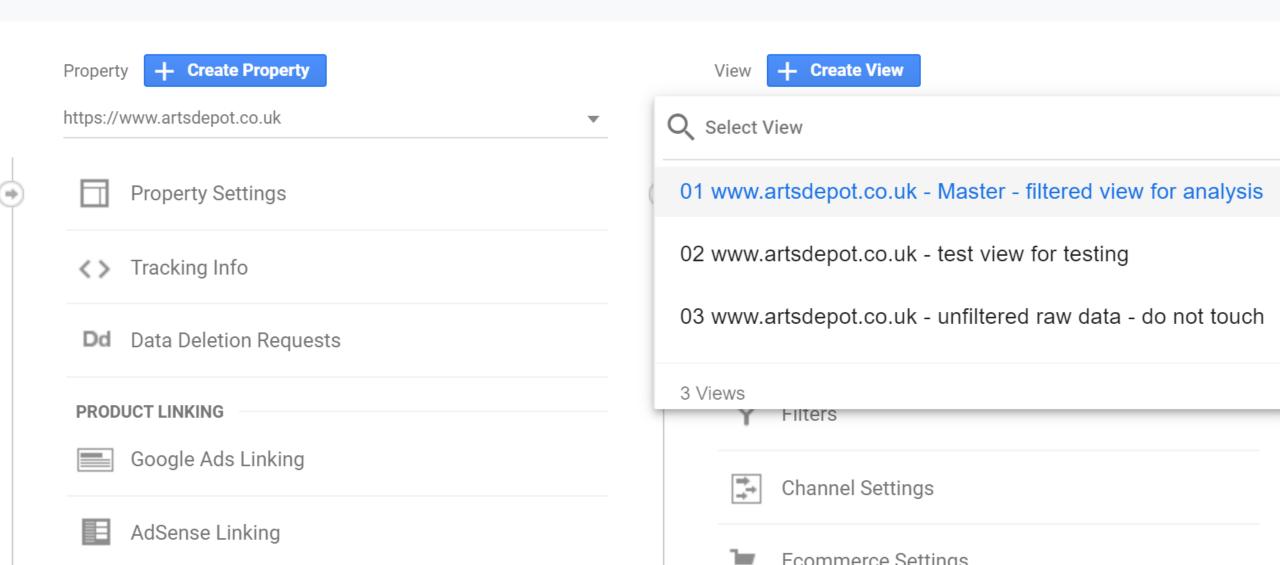








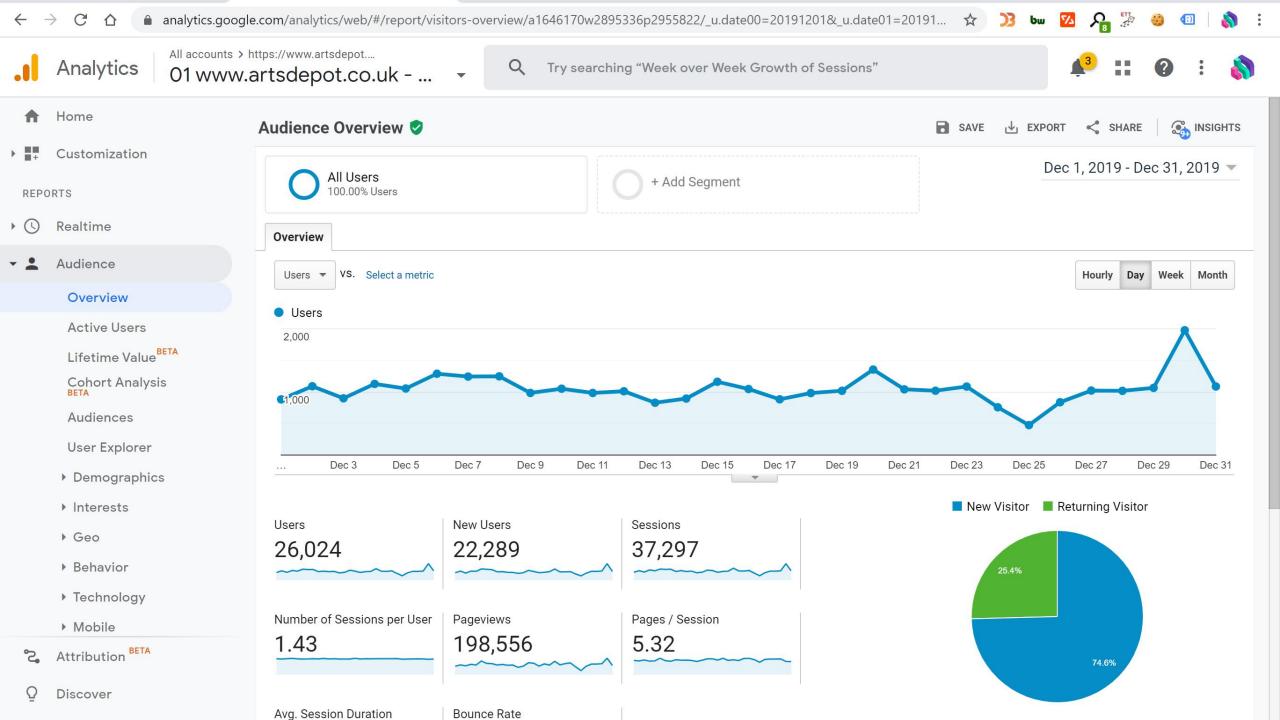


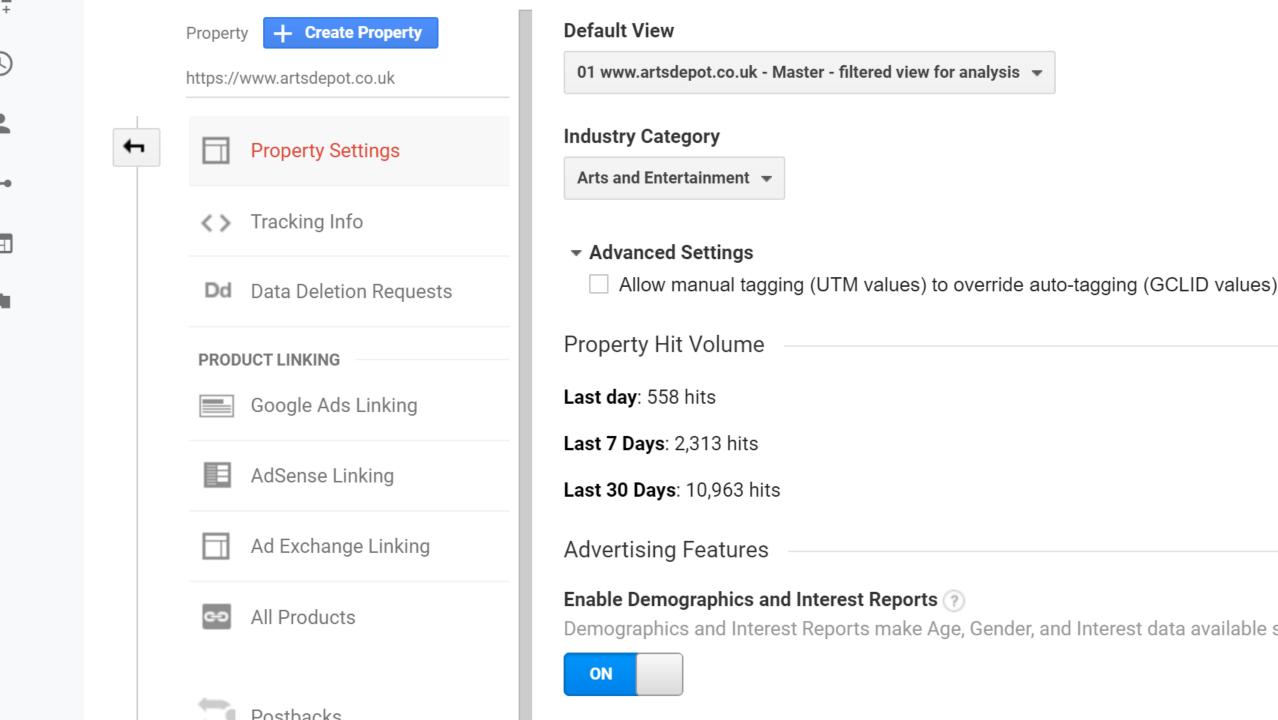






Is the main View collecting data?

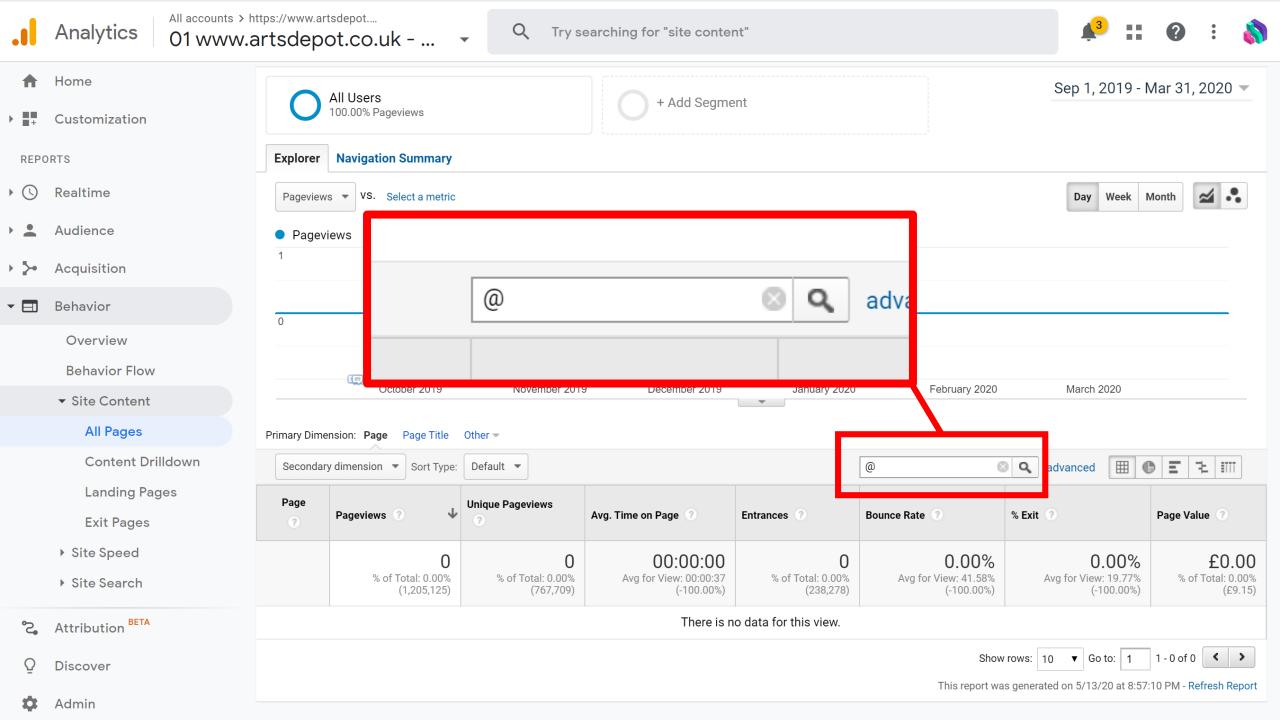








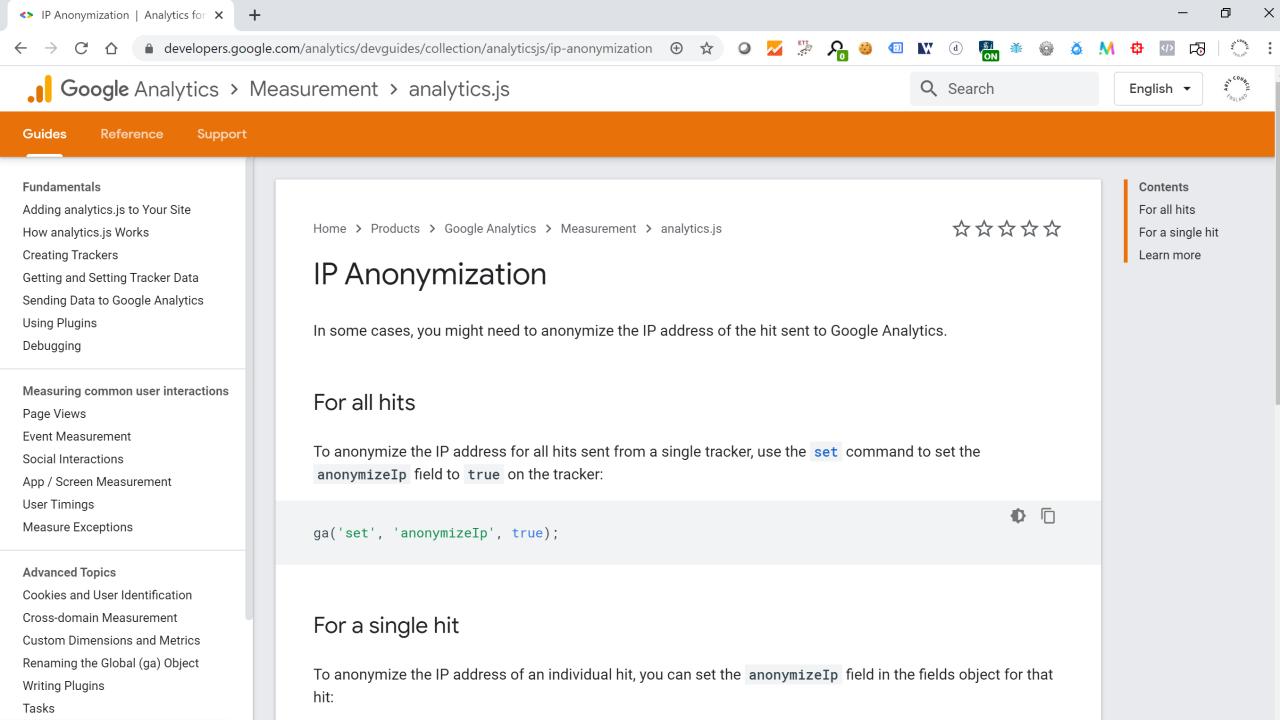
Does any Personally Identifiable Information (PII) appear in reports?







Are user **IP addresses** anonymised?

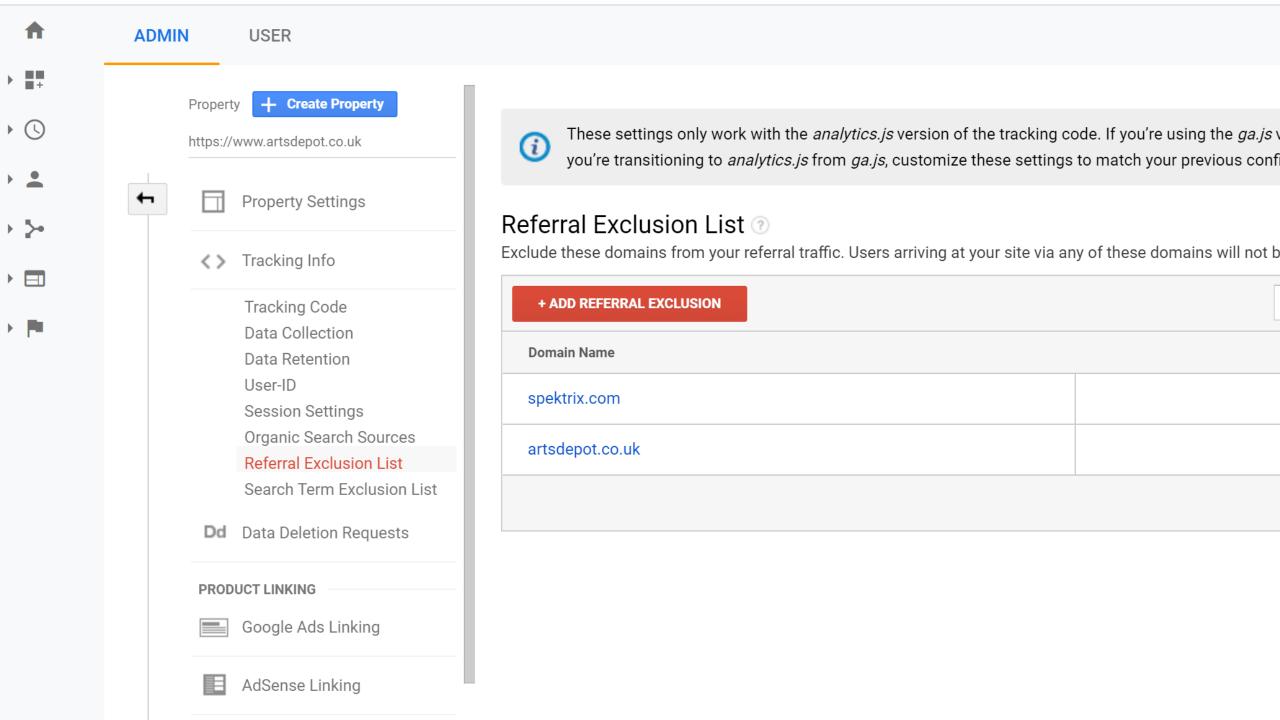






Is you website and shop/ticketing system **excluded** from reports?

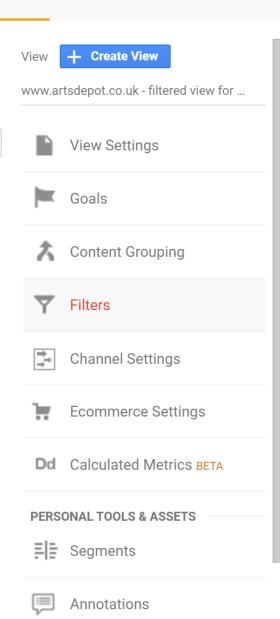
'S	Source ?	Users ? ↓	New Users ?	Canalama 2	Bounce Rate	Pages / Session
ealtime		Users 🔻 🔻	New Users	Sessions ?	?	?
udience		15,860 % of Total:	14,059 % of Total:	28,743 % of Total:	44.30% Avg for View:	3.82 Avg for
acquisition		33.90% (46,787)	34.01% (41,334)	36.88% (77,929)	42.68% (3.79%)	View 3.60 (6.03%)
Overview	1. artsdepot.co.uk	8,079 (50.80%)	7,346 (52.25%)	18,261 (63.53%)	39.04%	4.48
All Traffic	2. m.facebook.com	2,098 (13.19%)	1,858 (13.22%)	2,419 (8.42%)	67.01%	1.7
Channels	3. t.co	1,377 (8.66%)	1,304 (9.28%)	1,730 (6.02%)	59.94%	3.68
Treemaps	4. artsjobs.org.uk	864 (5.43%)	807 (5.74%)	1,122 (3.90%)	48.66%	1.57
Source/Medium	5. johnrobins.com	562 (3.53%)	541 (3.85%)	638 (2.22%)	50.00%	2.11
Referrals	6. tallstories.org.uk	311 (1.96%)	287 (2.04%)	389 (1.35%)	52.44%	2.25
Google Ads						
Search Console	7. facebook.com	303 (1.91%)	256 (1.82%)	431 (1.50%)	61.72%	3.76
Social	8. system.spektrix.com	163 (1.02%)	0 (0.00%)	474 (1.65%)	37.76%	3.47
Campaigns	9. tzedek.org.uk	108 (0.68%)	86 (0.61%)	192 (0.67%)	31.77%	2.68
	10. l.facebook.com	104 (0.65%)	88 (0.63%)	128 (0.45%)	51.56%	2.40
ttribution BETA			1			1







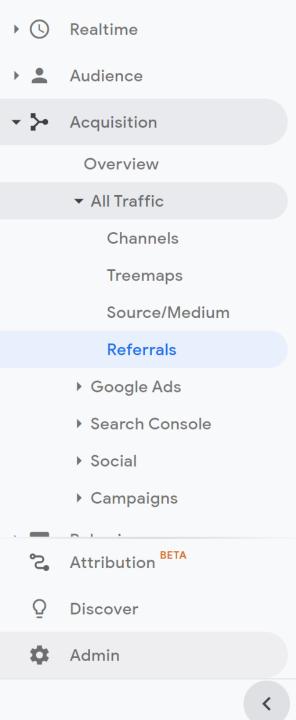
Are any filters set up?

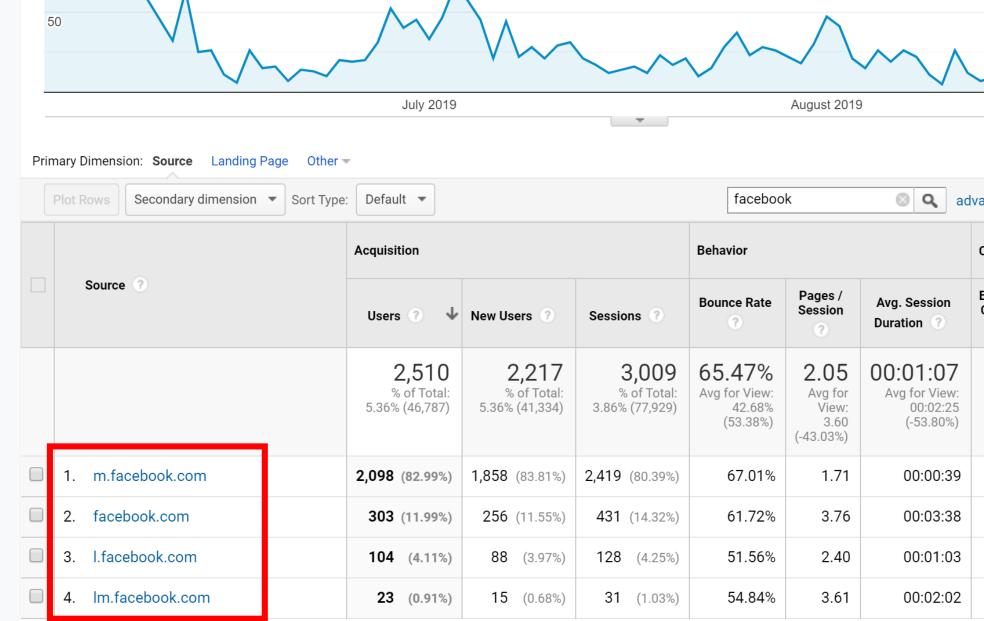


Multi-Channel Funnels

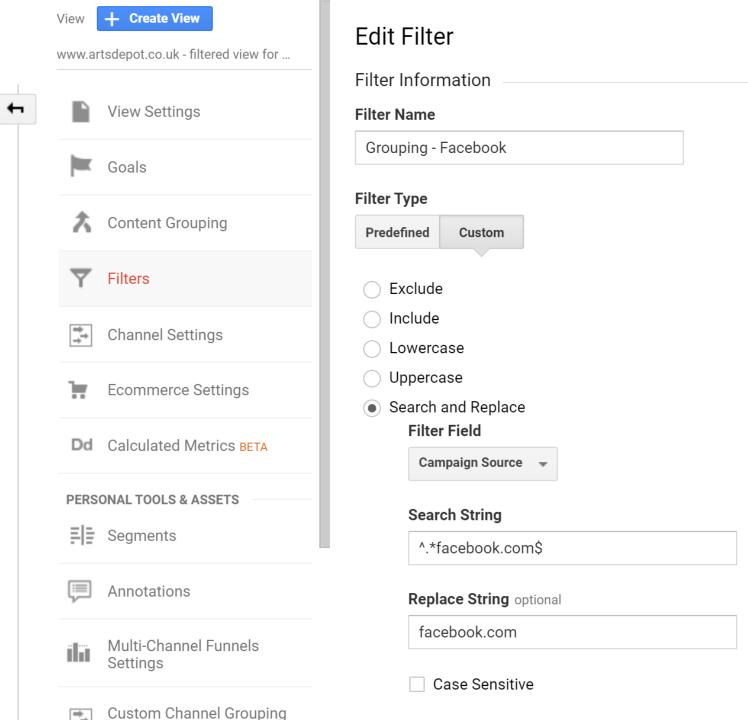
Settings

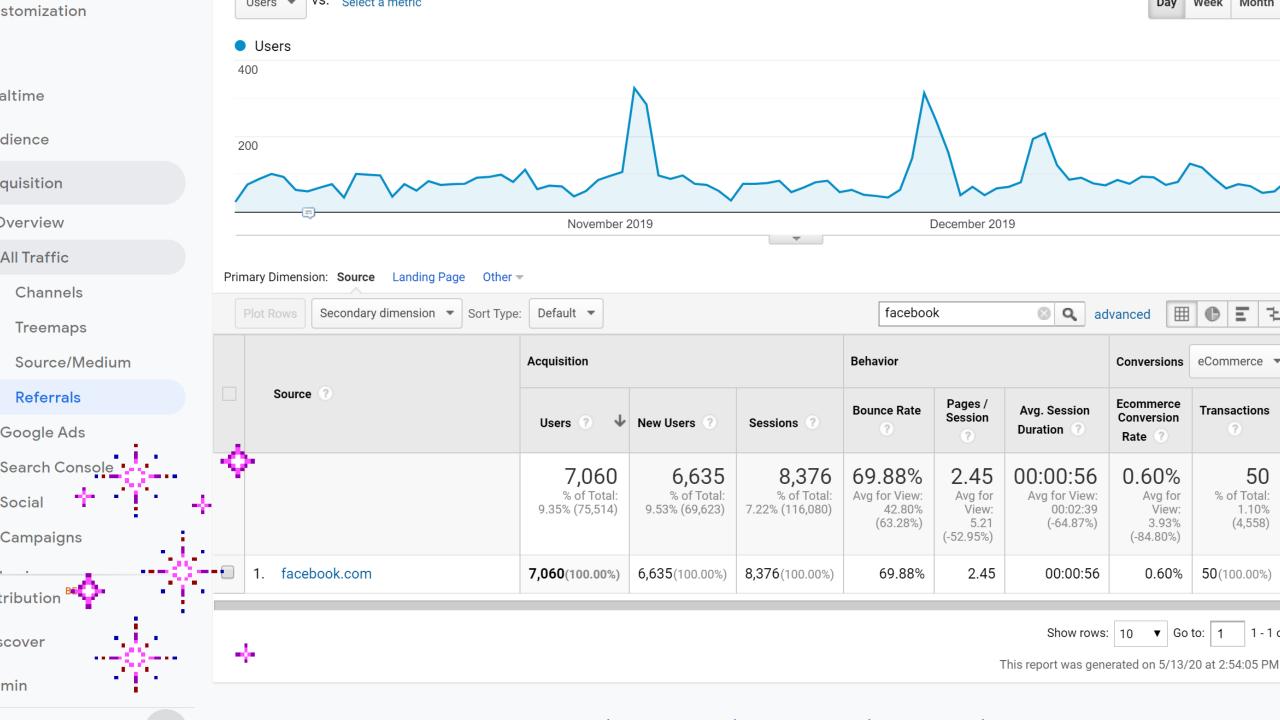
Rank Filter Name Filter Type 1 IP Address Internal Exclude 2 Grouping - Facebook Search and Replace 3 Grouping - Instagram Search and Replace 4 Grouping - Email Advanced 5 Lowercase - Request URI Lowercase 6 Lowercase - Campaign Source Lowercase 7 Lowercase - Campaign Medium Lowercase 8 Lowercase - Campaign Name Lowercase 9 Site Search Advanced	+ ADD FILTER	Assign Filter Order		Q Search
2 Grouping - Facebook Search and Replace 3 Grouping - Instagram Search and Replace 4 Grouping - Email Advanced 5 Lowercase - Request URI Lowercase 6 Lowercase - Campaign Source Lowercase 7 Lowercase - Campaign Medium Lowercase 8 Lowercase - Campaign Name Lowercase	Rank +	Filter Name	Filter Type	
3 Grouping - Instagram Search and Replace 4 Grouping - Email Advanced 5 Lowercase - Request URI Lowercase 6 Lowercase - Campaign Source Lowercase 7 Lowercase - Campaign Medium Lowercase 8 Lowercase - Campaign Name Lowercase	1	IP Address Internal	Exclude	
4 Grouping - Email Advanced 5 Lowercase - Request URI Lowercase 6 Lowercase - Campaign Source Lowercase 7 Lowercase - Campaign Medium Lowercase 8 Lowercase - Campaign Name Lowercase	2	Grouping - Facebook	Search and Replace	
5 Lowercase - Request URI Lowercase 6 Lowercase - Campaign Source Lowercase 7 Lowercase - Campaign Medium Lowercase 8 Lowercase - Campaign Name Lowercase	3	Grouping - Instagram	Search and Replace	
6 Lowercase - Campaign Source Lowercase 7 Lowercase - Campaign Medium Lowercase 8 Lowercase - Campaign Name Lowercase	4	Grouping - Email	Advanced	
7 Lowercase - Campaign Medium Lowercase 8 Lowercase - Campaign Name Lowercase	5	Lowercase - Request URI	Lowercase	
8 Lowercase - Campaign Name Lowercase	6	Lowercase - Campaign Source	Lowercase	
	7	Lowercase - Campaign Medium	Lowercase	
9 Site Search Advanced	8	Lowercase - Campaign Name	Lowercase	
	9	Site Search	Advanced	

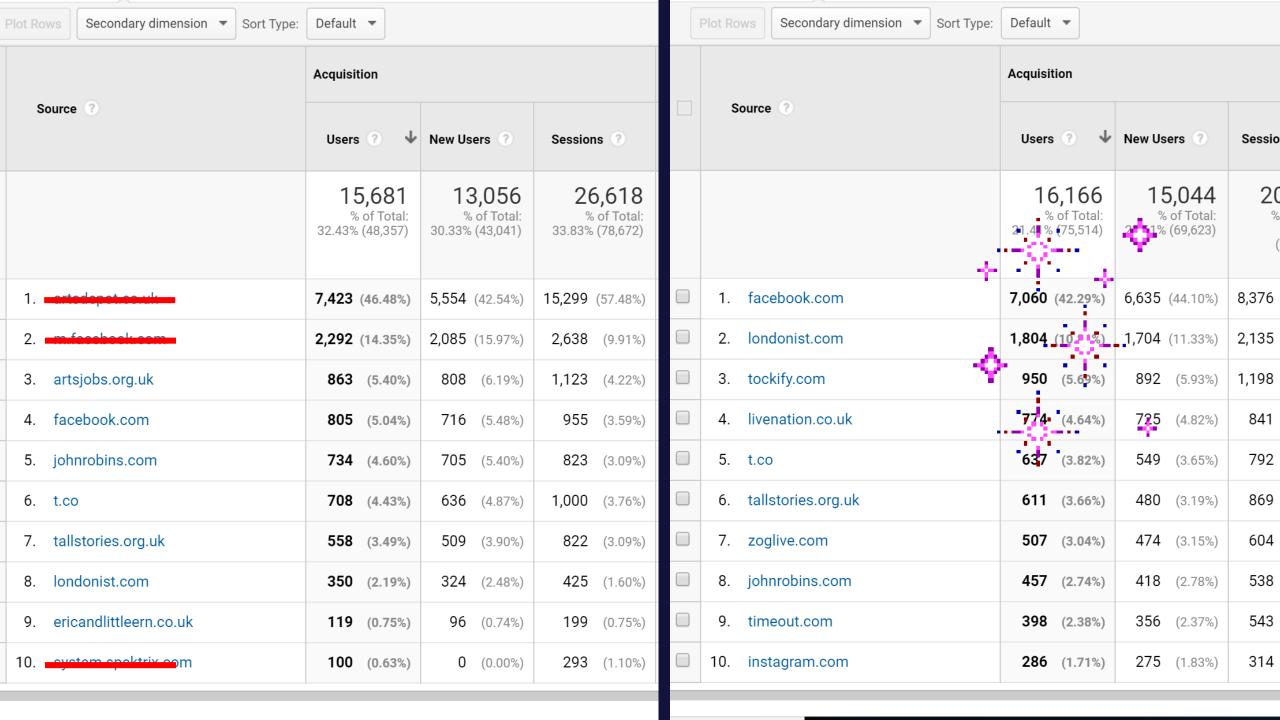




Show rows:



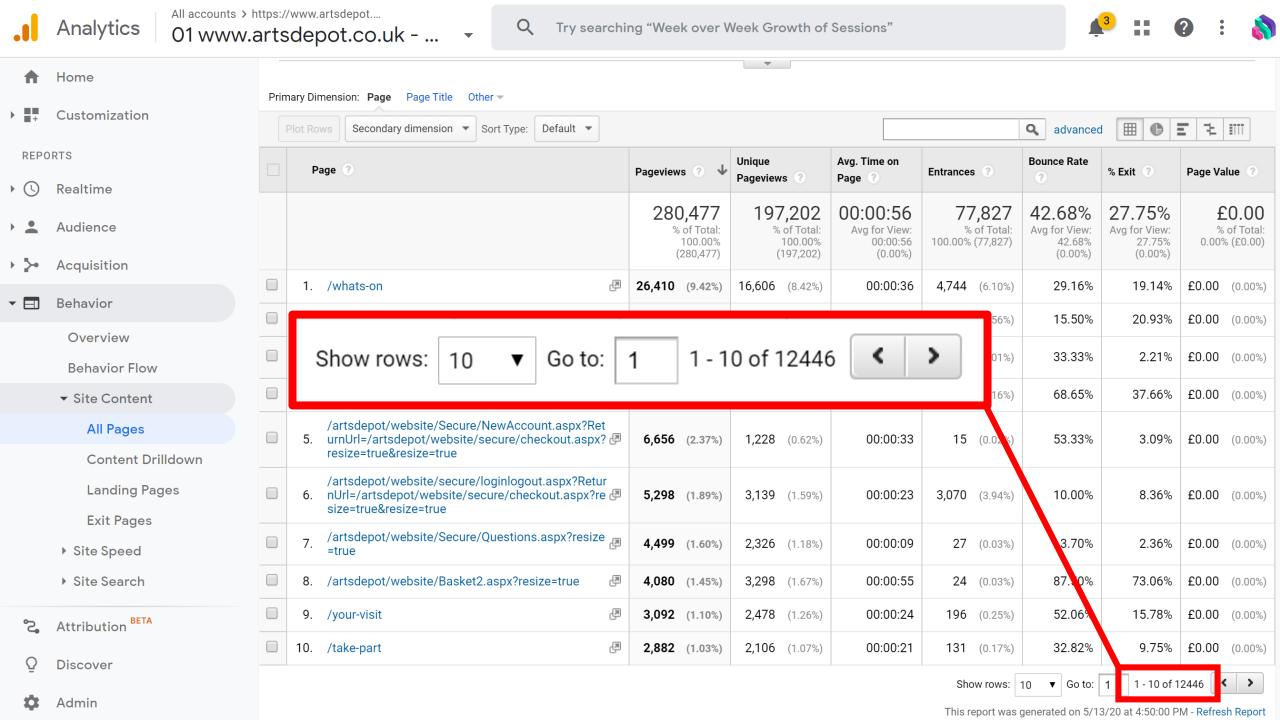


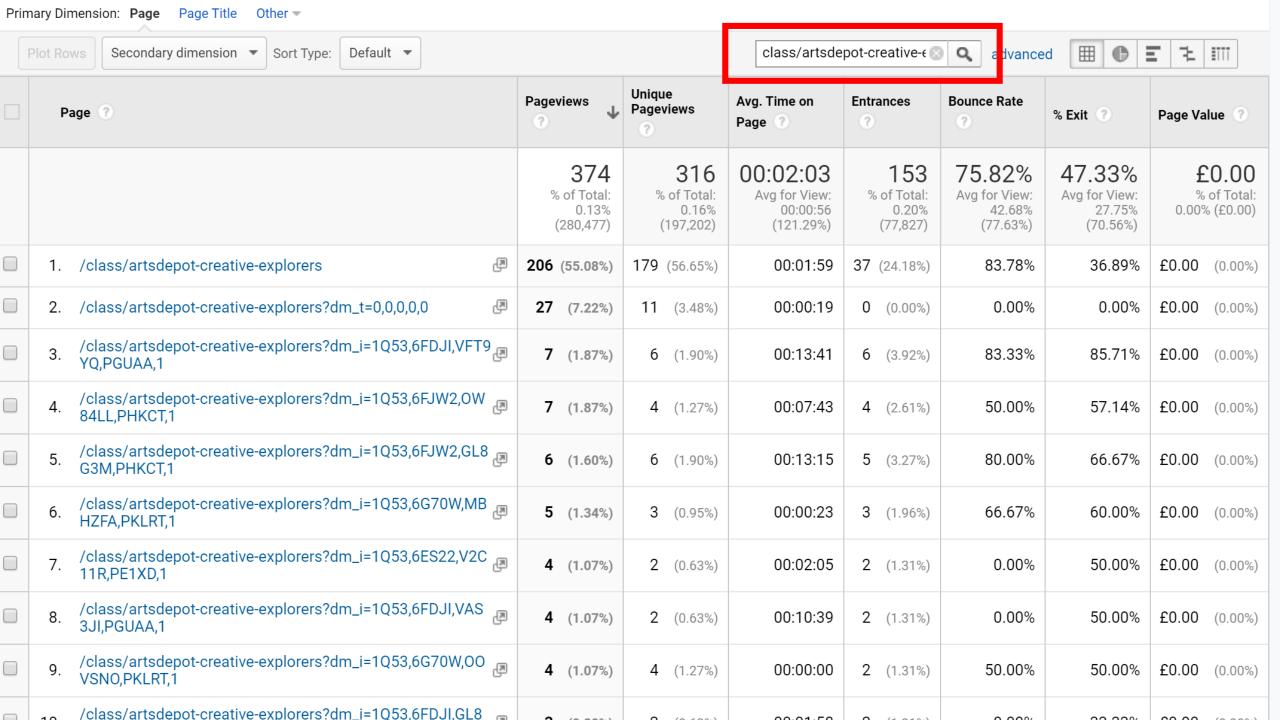


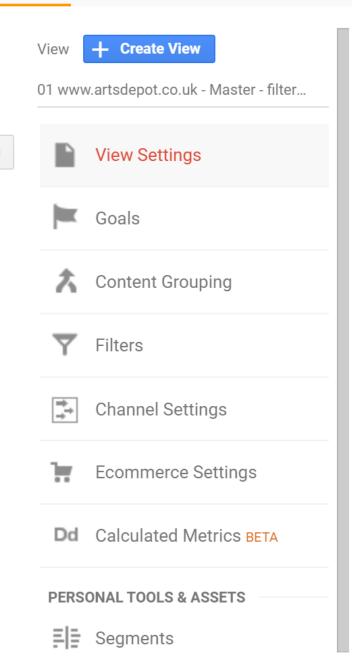


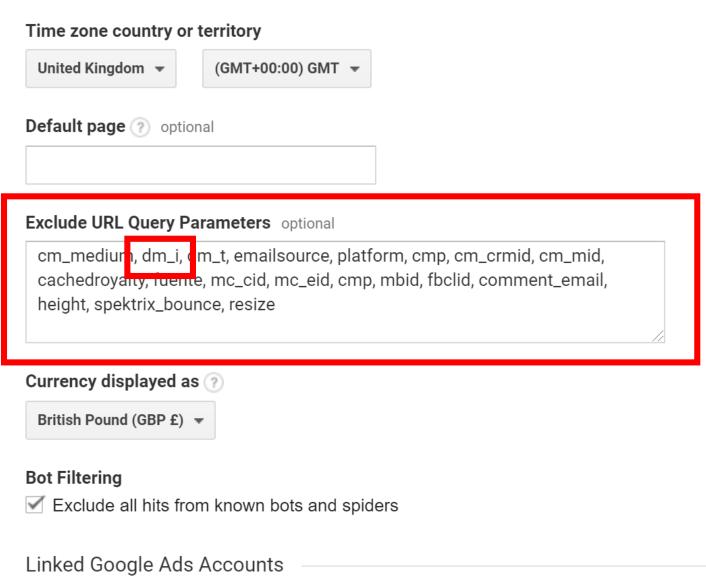


Are any **URL Parameters** excluded?

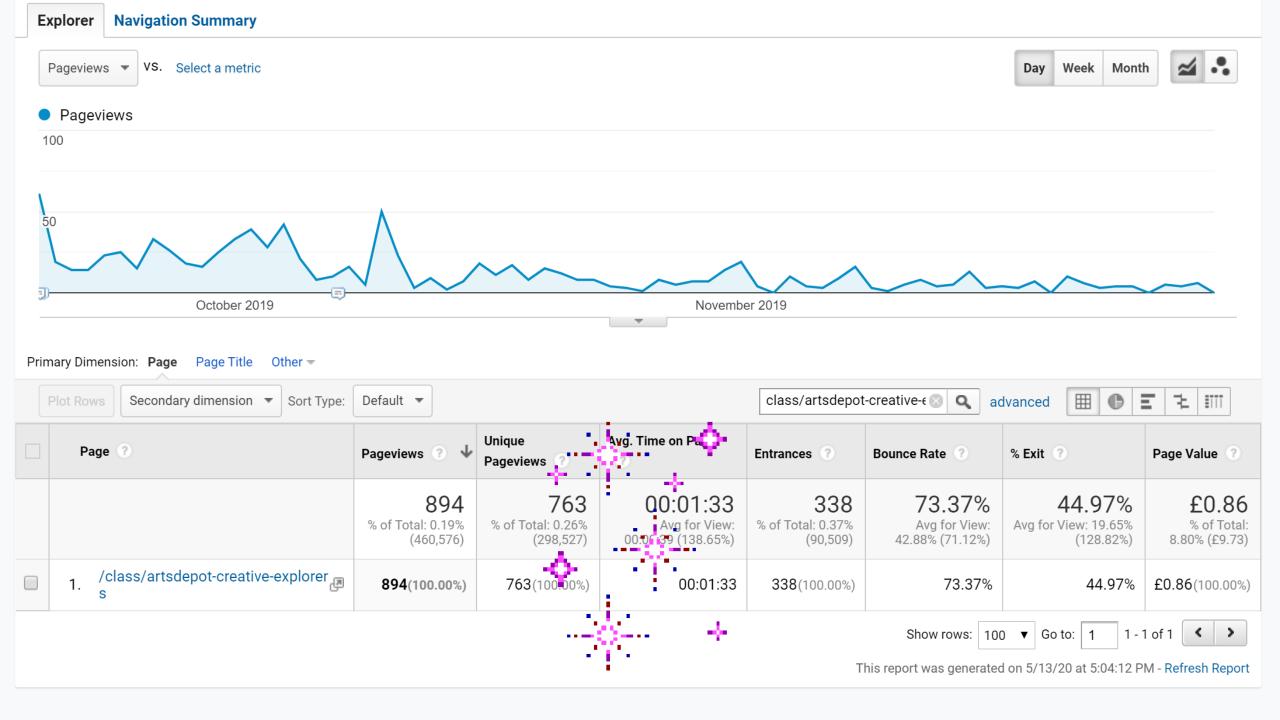


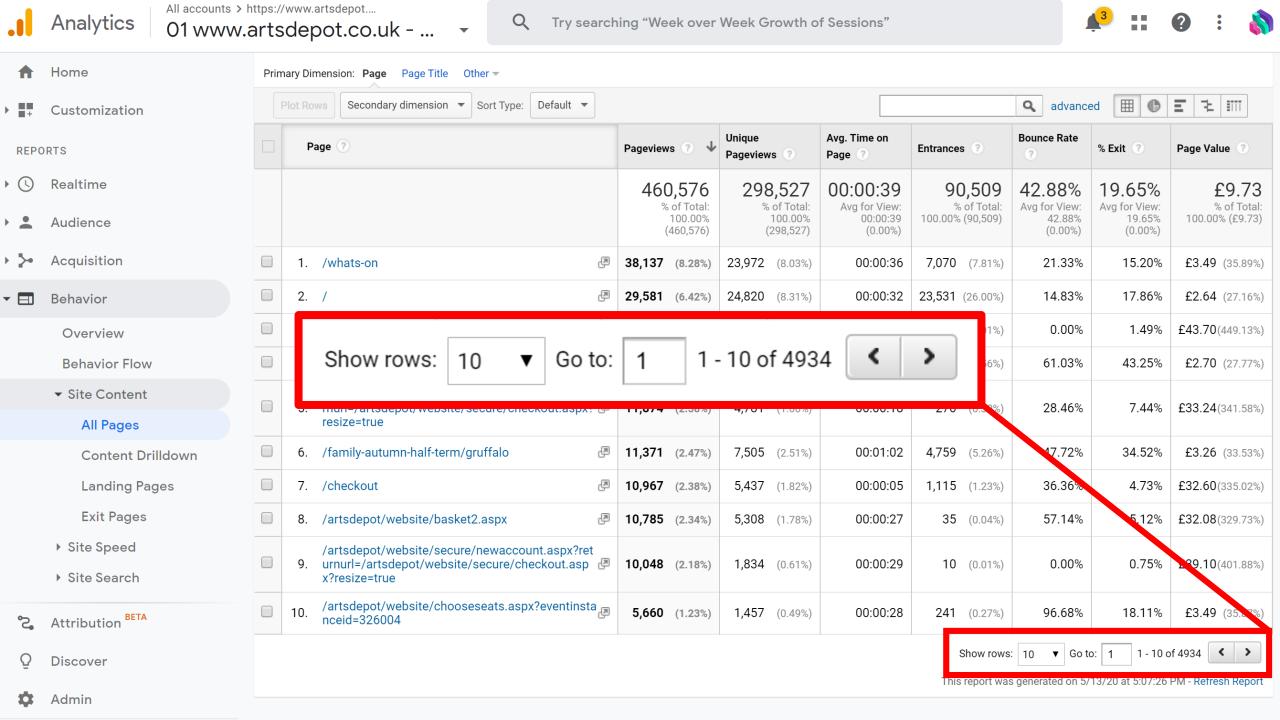






Google Ads accounts linked to this view (?)

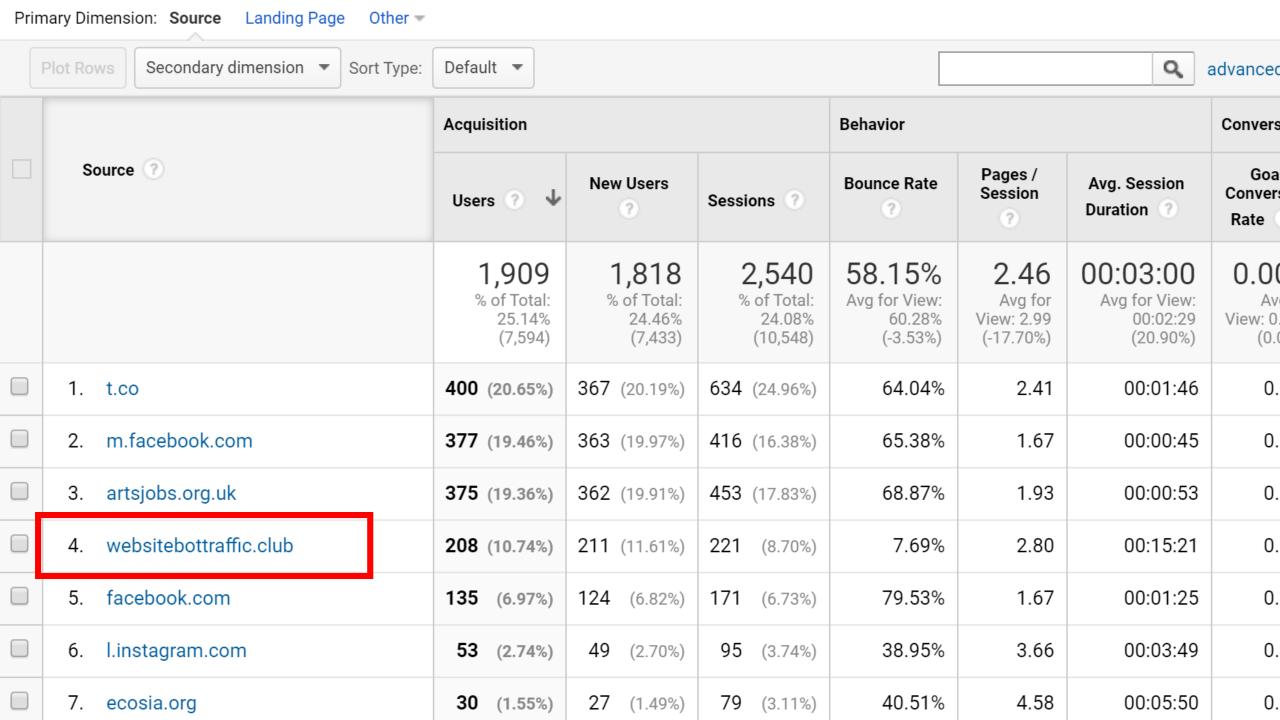


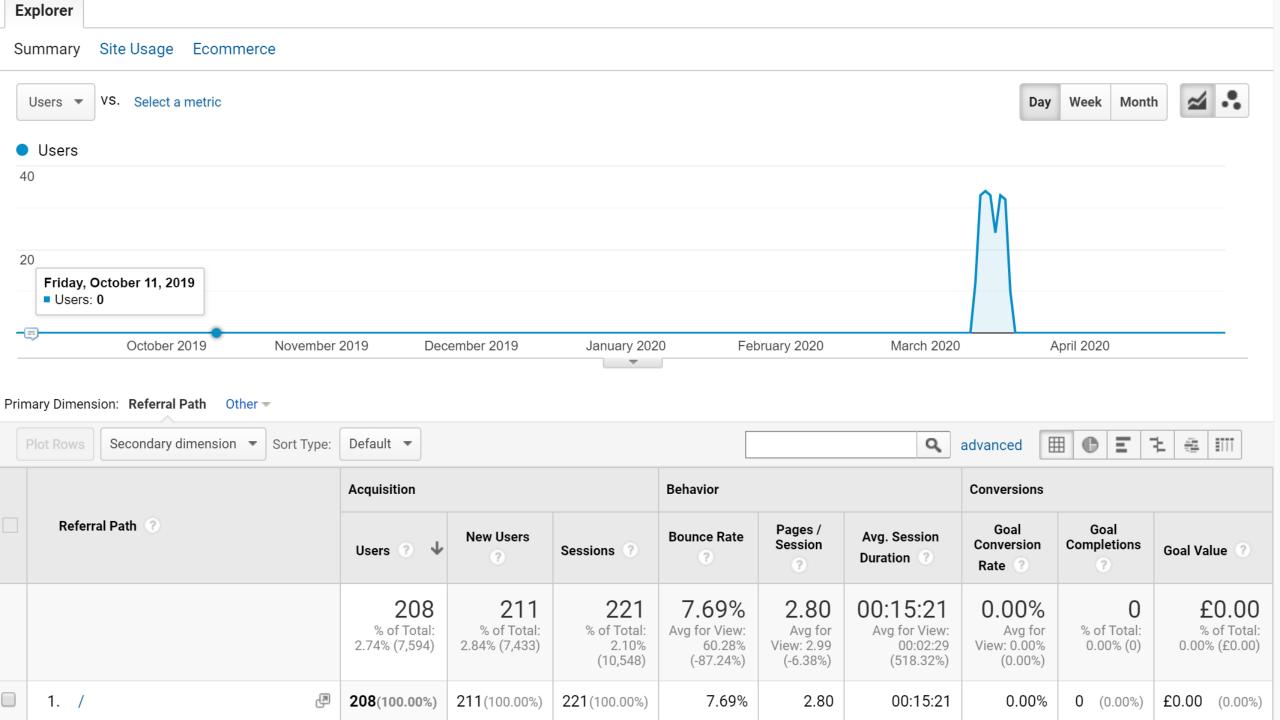


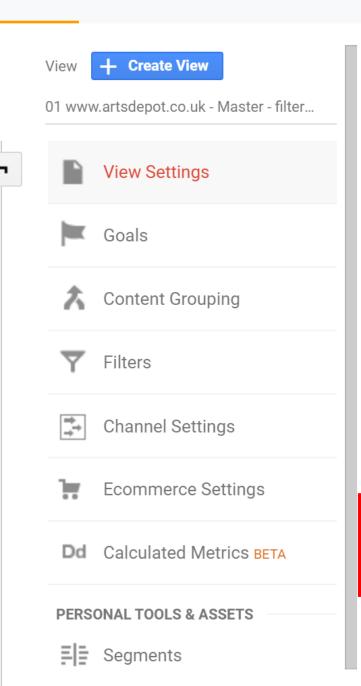




Is **Bot Filtering** turned on?







Time zone country or territory United Kingdom • (GMT+00:00) GMT ▼ **Default page** (?) optional Exclude URL Query Parameters optional cm_medium, dm_i, dm_t, emailsource, platform, cmp, cm_crmid, cm_mid, cachedroyalty, fuente, mc_cid, mc_eid, cmp, mbid, fbclid, comment_email, height, spektrix_bounce, resize Currency displayed as (?)

British Pound (GBP £) ▼ Bot Filtering ✓ Exclude all hits from known bots and spiders

Google Ads accounts linked to this view 🕜

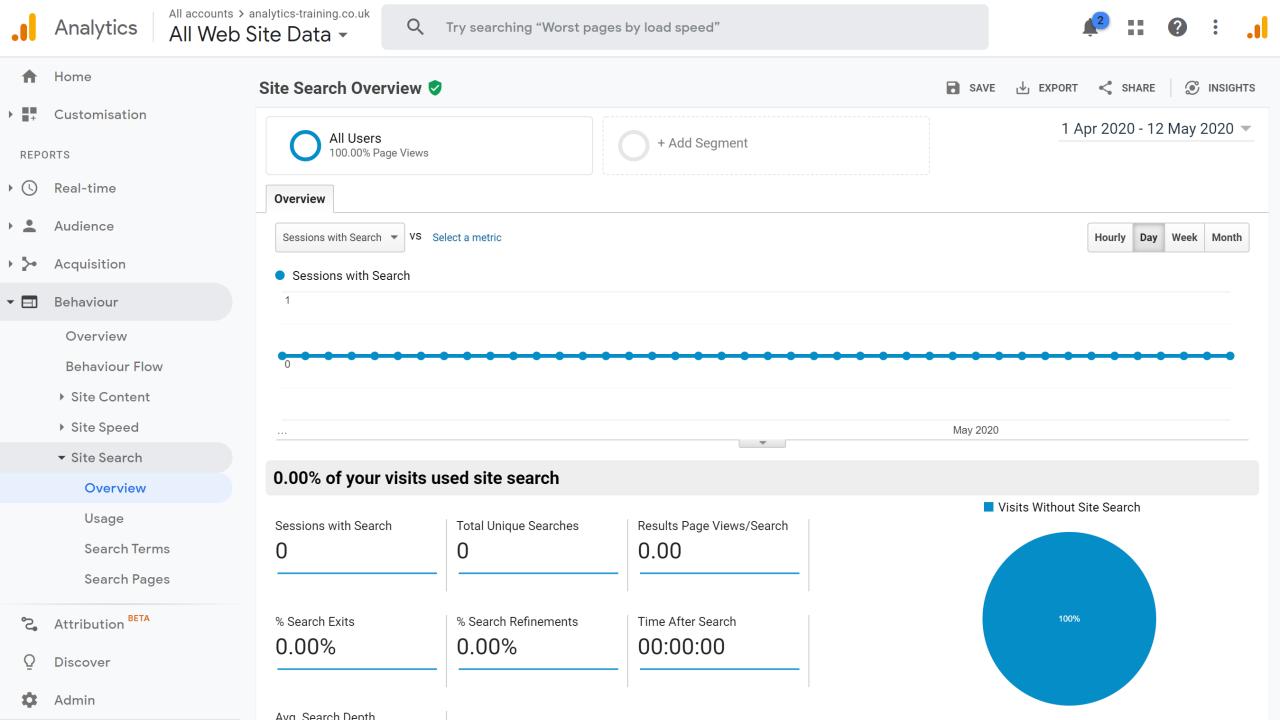
Linked Google Ads Accounts

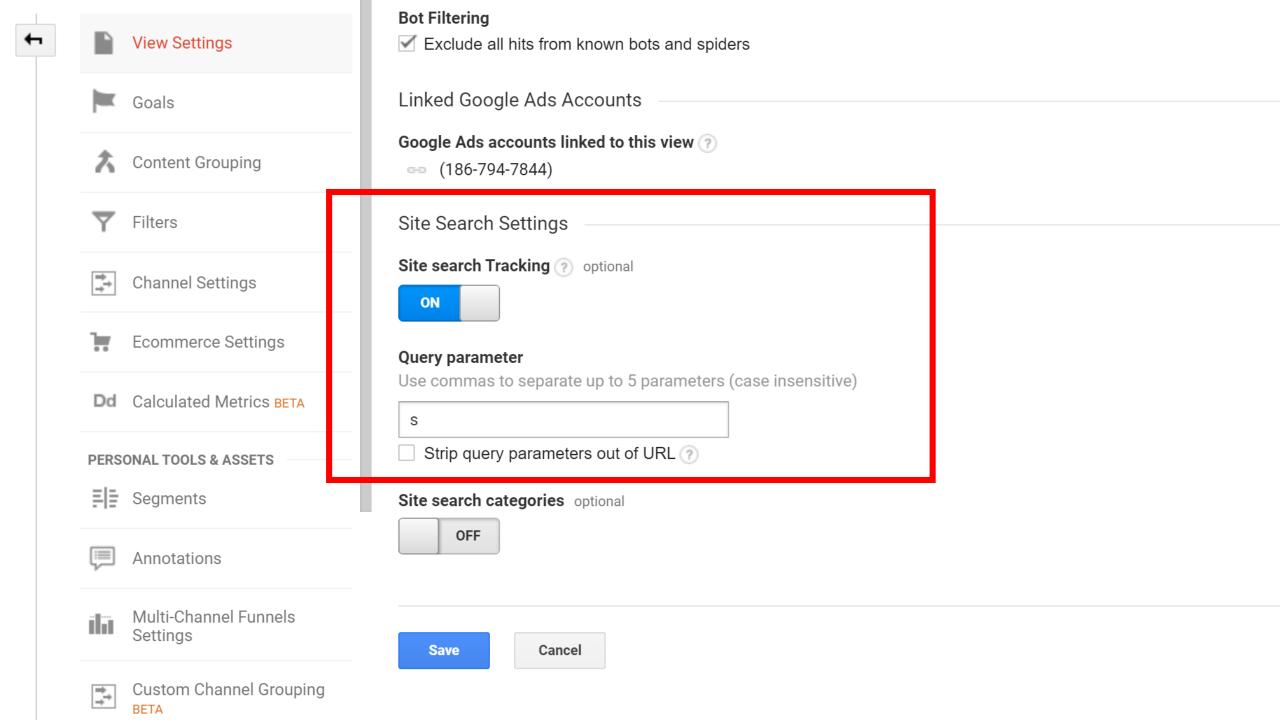
(406 704 7044)





Is Site Search turned on?











john cooper clarke

What's On

Home > Search >

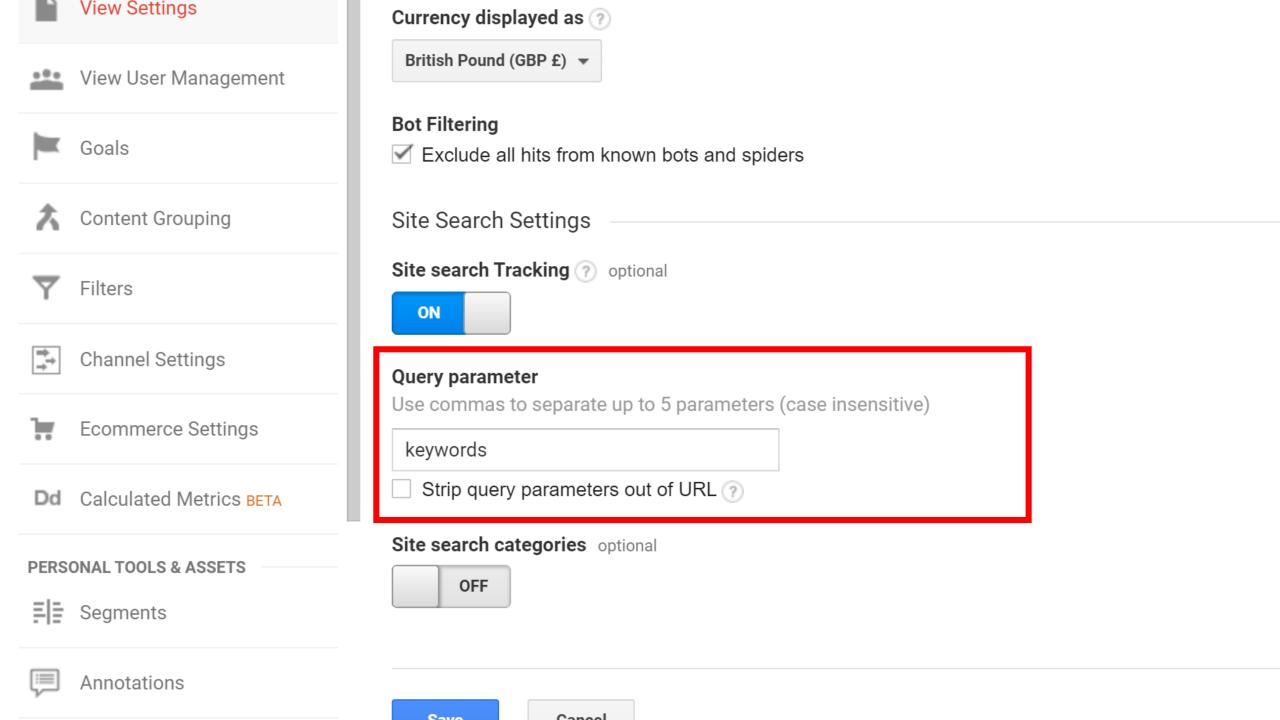
Showing results for john cooper clarke

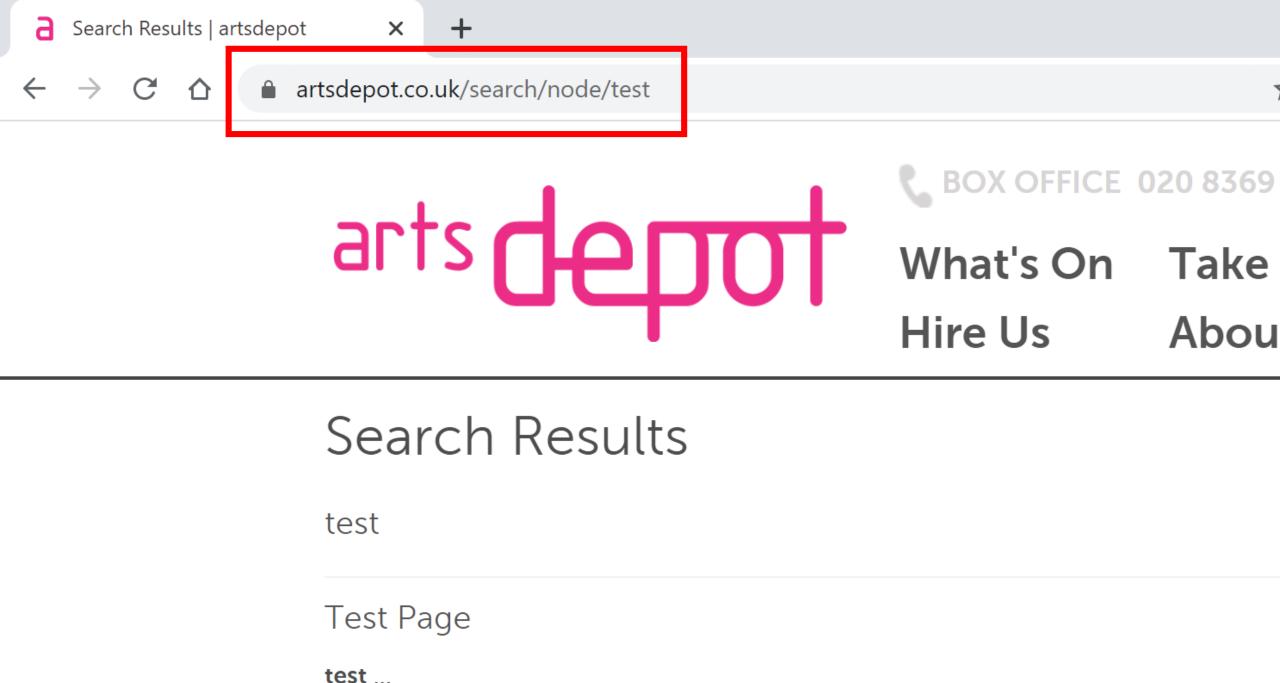
Shows



Dr John Cooper Clarke

King's Hall Ilkley







99.1%

Avg. Search Depth

10.53%

7.24

mann Man Manner

Muhammammam

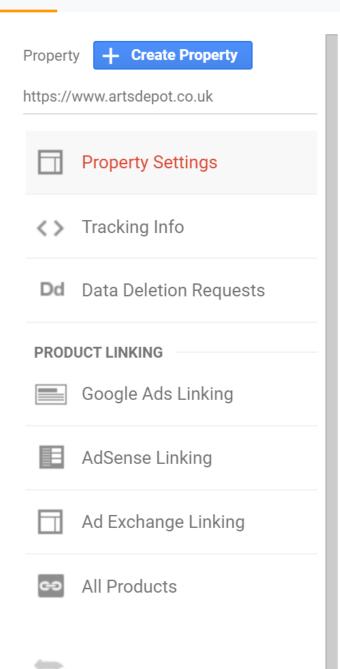
Site Content	Search Term	Total Unique Searches	% Total Unique Searches
Search Term	1. ricky gervais	67	3.53%
Site Search Category	2. zog	58	3.05%
Start Page	3. room on the broom	41	2.16%
	4. ricky	36	1.89%
	5. gervais	31	1.63%
	6. cinderella	23	1.21%
	7. all wrapped up	18	0.95%
	8. gruffalo	18	0.95%
	9. classes	17	0.89%
	10. tiger	15	0.79%

view full report





Are Demographic and Interest Reports enabled?



Property Hit Volume

Last day: 417 hits

Last 7 Days: 2,730 hits

Last 30 Days: 11,380 hits

Advertising Features

Enable Demographics and Interest Reports ?

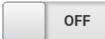
Demographics and Interest Reports make Age, Gender, and Interest data available so you can better understand



In-Page Analytics

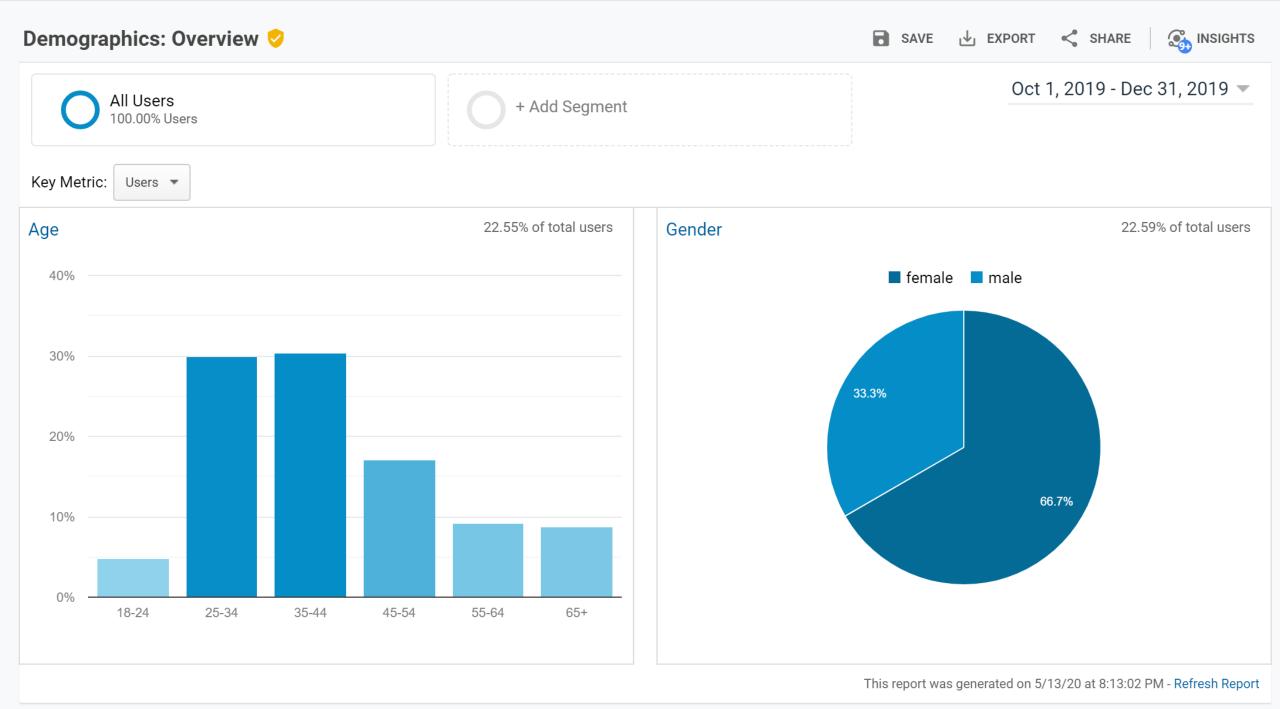
Use enhanced link attribution

Enhanced link attribution allows us to better track links on your page, but requires a small change to the tracking enhanced link attribution on your site: How to setup enhanced link attribution on my site?



Start In-Page Analytics in

Embedded mode (recommended)







Has any **Event** tracking been set up?

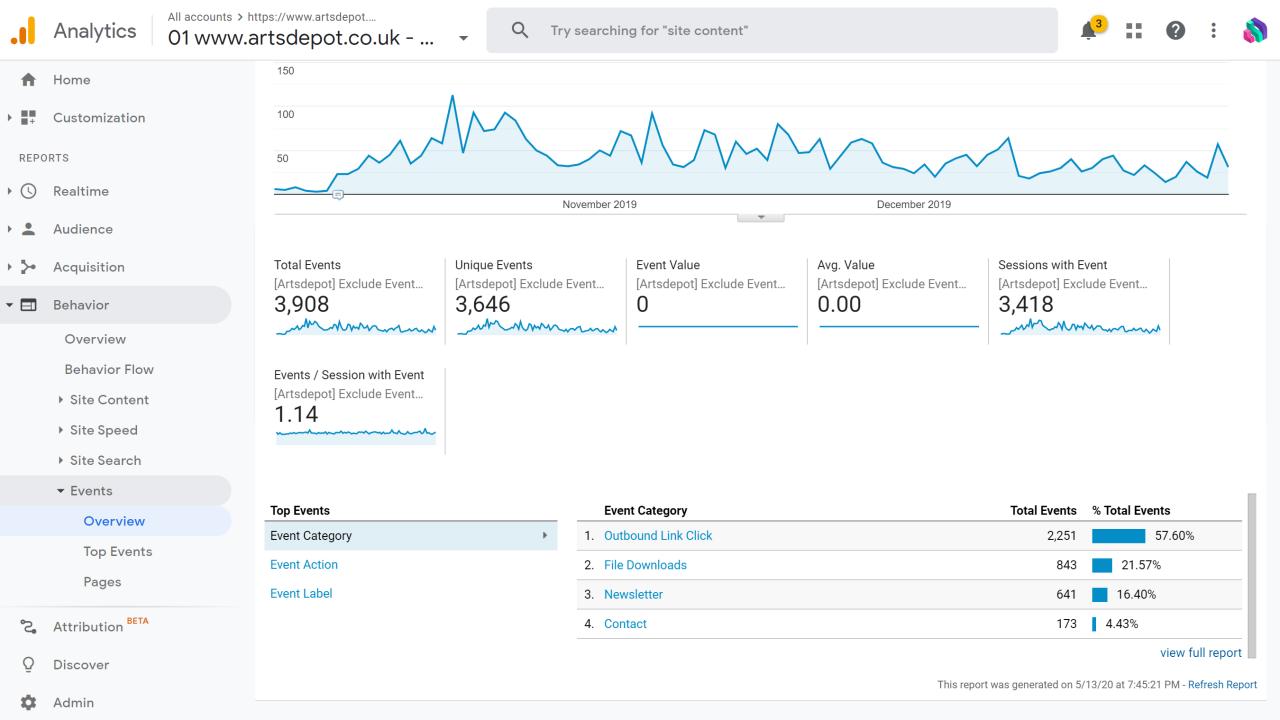




Additional Tracking

Things Google Analytics does not track as standard

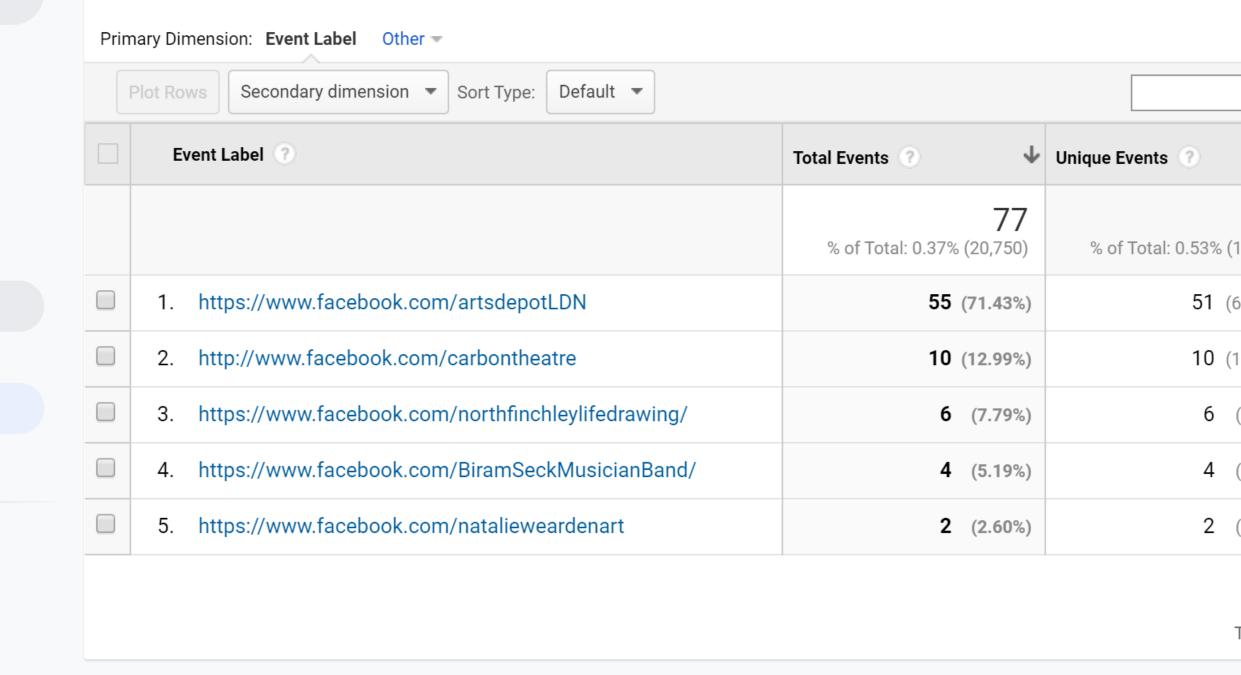
- Downloading a file
- Outbound link clicks
- Scroll depth
- Video plays
- Email clicks
- Telephone clicks



		Event Category	Total Events	% Total Events
•	1.	Outbound Link Click	2,251	57.60%
	2.	File Downloads	843	21.57%
	3.	Newsletter	641	16.40%
	4.	Contact	173	4.43%
				view full re

This report was generated on 5/13/20 at 7:45:21 PM - Refres

Event Action ?	Total Events ②	Unique Events ?	Event Value ?
	2,251 % of Total: 10.85% (20,750)	2,102 % of Total: 15.17% (13,854)	% of Total: 0.00%
1. www.gruffalolive.com	218 (9.68%)	201 (9.56%)	0 (0.0
2. www.sindhuvee.com	128 (5.69%)	122 (5.80%)	0 (0.0
3. journeyplanner.tfl.gov.uk	114 (5.06%)	102 (4.85%)	0 (0.0
4. docs.google.com	89 (3.95%)	80 (3.81%)	0 (0.0
5. www.shakespeareschools.org	79 (3.51%)	69 (3.28%)	0 (0.0
6. www.facebook.com	77 (3.42%)	73 (3.47%)	0 (0.0
7. www.thestage.co.uk	71 (3.15%)	67 (3.19%)	0 (0.0
8. www.littlelondonballet.com	65 (2.89%)	65 (3.09%)	0 (0.0
9. twitter.com	62 (2.75%)	60 (2.85%)	0 (0.0
10. www.getlostandfound.com	51 (2.27%)	51 (2.43%)	0 (0.0
			Show rows: 10 ▼



	% of Total: 3.70% (20,750)	%
1. directions_artsdepot_0.pdf	229 (29.82%)	
2. Application%20Pack%20-%20Digital%20Marketing%20Officer.pdf	114 (14.84%)	
3. Pentland%20Theatre%20Seating%20Plan.pdf	75 (9.77%)	
4. Job%20Description%20-%20Digital%20Marketing%20Officer_0.pdf	52 (6.77%)	
5. All%20Wrapped%20Up%20visual%20story%20%28artsdepot%29_compressed%20%281%29.pdf	48 (6.25%)	
6. Cinderella%20Social%20Story.pdf	45 (5.86%)	
7. Application%20Pack%20-%20Duty%20Manager.pdf	37 (4.82%)	
8. All%20Wrapped%20Up%20visual%20story.pdf	35 (4.56%)	
9. studio%20theatre%20seating%20plan.pdf	33 (4.30%)	
10. artsdepot%27s%20Social%20Impact%20Report.pdf	32 (4.17%)	





Have any **Goals** been set up?





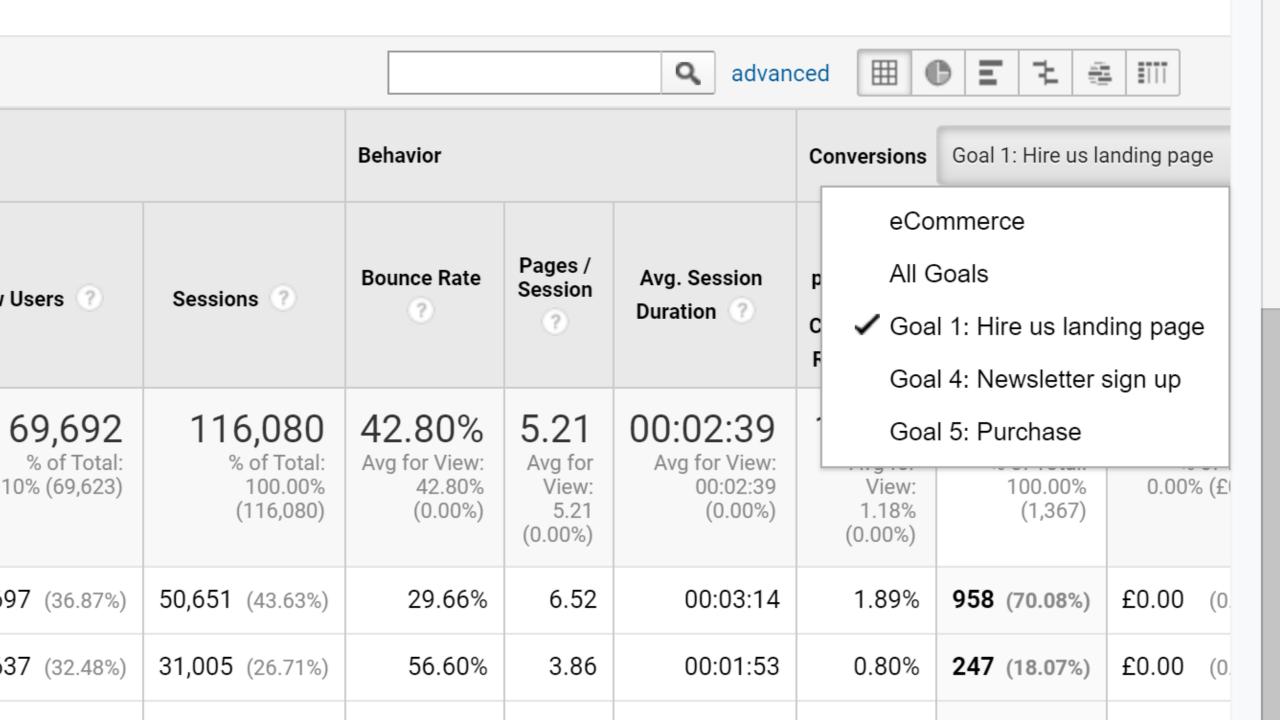
Common Objectives

What do you want your users to do?

- Buy a ticket
- View Visit Us pages
- Make a donation
- Subscribe to a newsletter
- Watch a video

Search + NEW GOAL Import from Gallery Goal Type Past 7 day conversions Recording Goal Id Clicked on Book Now Goal ID 2 / Goal Set 1 Destination 0 OFF **Button** Hire us landing page Goal ID 1 / Goal Set 1 Destination 15 ON Newsletter sign up Goal ID 4 / Goal Set 1 Event 0 Purchase Goal ID 5 / Goal Set 1 Destination 0 Reached Check Out Goal ID 3 / Goal Set 1 Destination 0 OFF

15 goals left

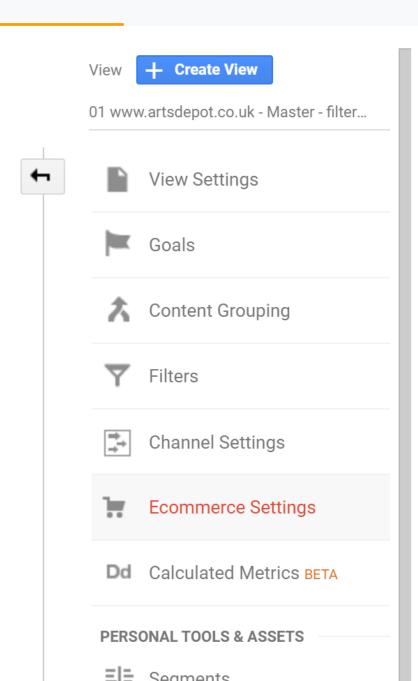


	Acquisition		Conversions	Goal 1: Hire us I	
Source / Medium 🕜	Users ? New Users ?		Sessions ?	Hire us landing page (Goal 1 Conversion Rate)	Hire us landing page (Goal 1 UCC) Completions
	75,514 % of Total: 100.00% (75,514)	69,692 % of Total: 100.10% (69,623)	116,080 % of Total: 100.00% (116,080)	1.18% Avg for View: 1.18% (0.00%)	1,367 % of Total: 100.00% (1,367)
1. google / organic	30,252 (38.25%)	25,697 (36.87%)	50,651 (43.63%)	1.89%	958 (70.08%)
2. (direct) / (none)	23,680 (29.94%)	22,637 (32.48%)	31,005 (26.71%)	0.80%	247 (18.07%)
3. bing / organic	966 (1.22%)	795 (1.14%)	1,521 (1.31%)	2.04%	31 (2.27%)
4. artsdepot / email	5,601 (7.08%)	4,056 (5.82%)	9,402 (8.10%)	0.26%	24 (1.76%)
5. northlondonmums.com / referral	35 (0.04%)	27 (0.04%)	46 (0.04%)	45.65%	21 (1.54%)





Has Ecommerce tracking been set up?



Ecommerce set-up

Enable Ecommerce

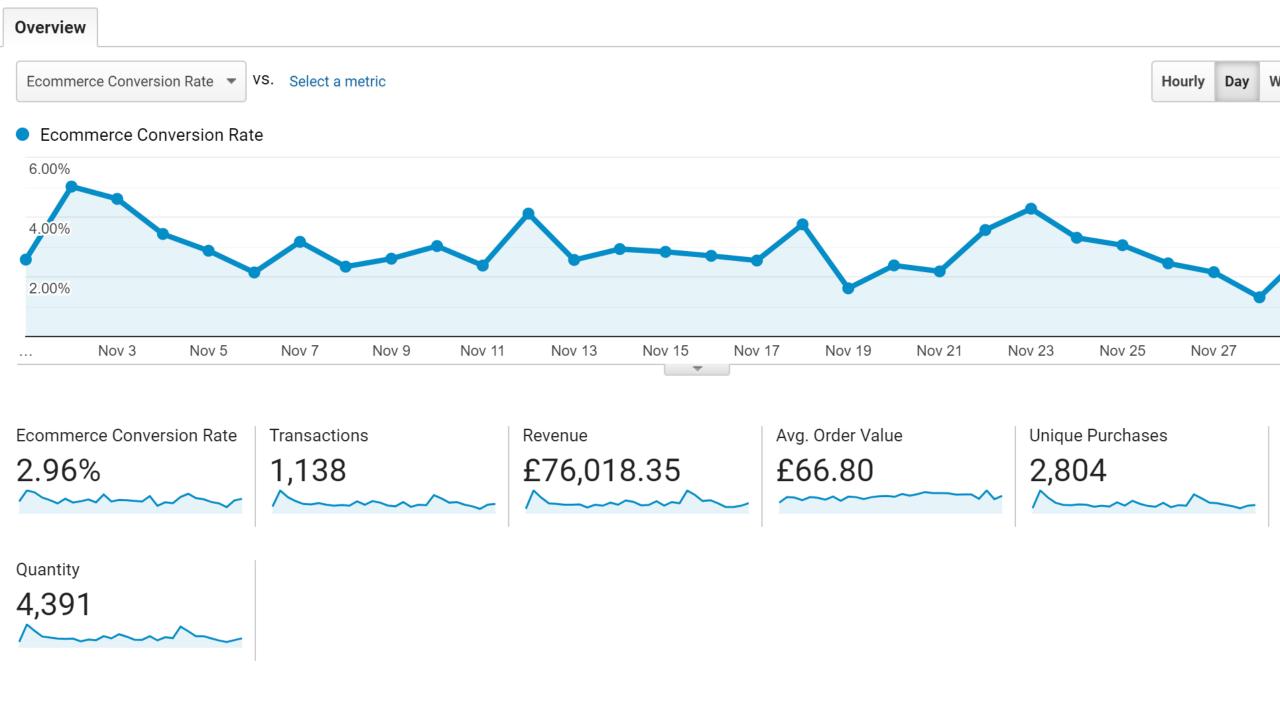
Use the Ecommerce developer reference guide to properly set-up the tracking code for your site.



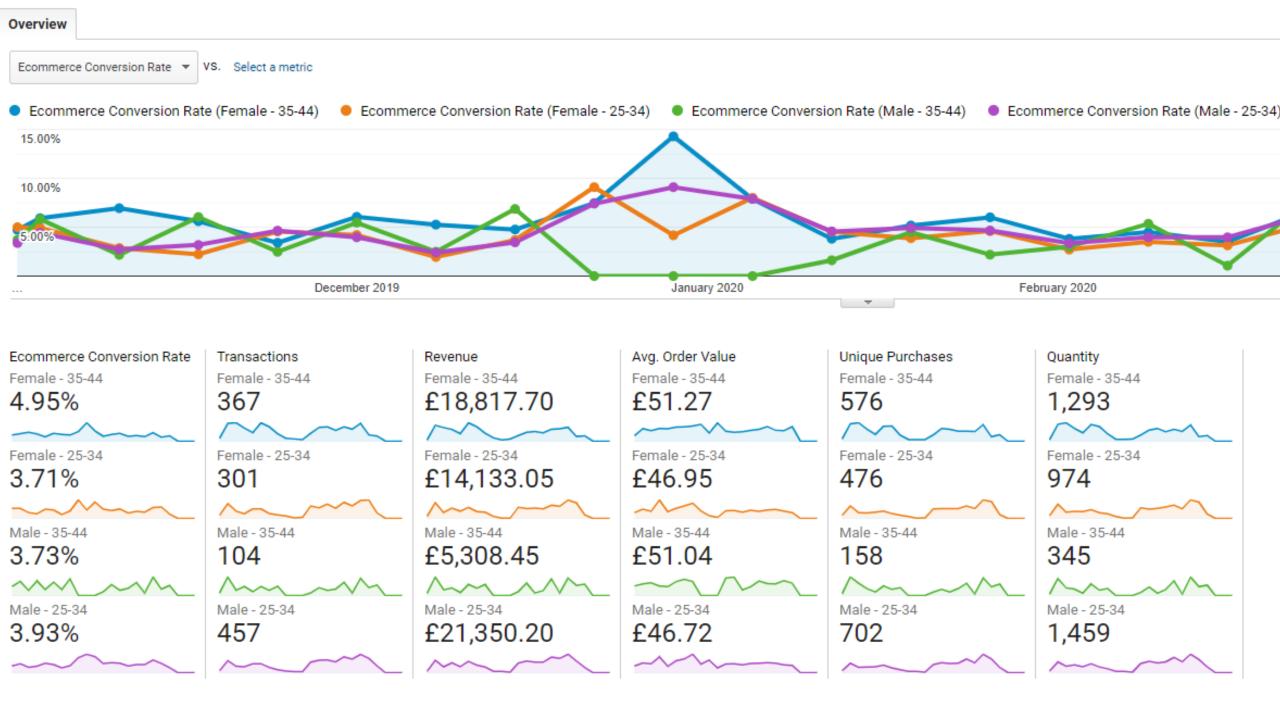
Enable Enhanced Ecommerce Reporting







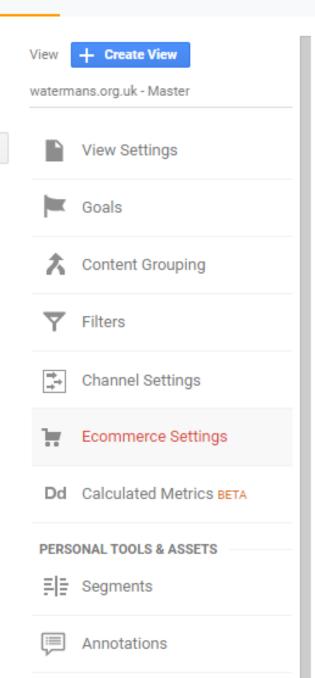
	Acquisition			Conversions eCommerce ▼		
Source / Medium 🕜	Users ? ↓	New Users ?	Sessions ?	Ecommerce Conversion Rate	Transactions	Revenue ?
	27,684 % of Total: 100.00% (27,684)	25,355 % of Total: 100.06% (25,339)	38,500 % of Total: 100.00% (38,500)	2.96% Avg for View: 2.96% (0.00%)	1,138 % of Total: 100.00% (1,138)	£76,018.35 % of Total: 100.00% (£76,018.35)
1. google / organic	12,727 (44.13%)	10,890 (42.95%)	17,713 (46.01%)	3.10%	549 (48.24%)	£36,010.50 (47.37%)
2. (direct) / (none)	6,216 (21.56%)	5,923 (23.36%)	8,418 (21.86%)	2.52%	212 (18.63%)	£11,685.60 (15.37%)
3. facebook.com / referral	3,486 (12.09%)	3,272 (12.90%)	3,719 (9.66%)	0.51%	19 (1.67%)	£1,122.20 (1.48%)
4. Example Theatre / email	2,478 (8.59%)	2,053 (8.10%)	3,626 (9.42%)	5.74%	208 (18.28%)	£16,023.25 (21.08%)
5. google / cpc	1,183 (4.10%)	965 (3.81%)	1,498 (3.89%)	4.27%	64 (5.62%)	£4,891.90 (6.44%)
6. bing / organic	488 (1.69%)	402 (1.59%)	666 (1.73%)	3.45%	23 (2.02%)	£1,812.50 (2.38%)
7. touringexample.com / referral	183 (0.63%)	175 (0.69%)	198 (0.51%)	0.51%	1 (0.09%)	£14.00 (0.02%)
8. artsjobs.org.uk / referral	137 (0.48%)	118 (0.47%)	169 (0.44%)	0.00%	0 (0.00%)	£0.00 (0.00%)







Is **Enhanced Ecommerce** turned on?



Ecommerce set-up

Enable Ecommerce

Use the Ecommerce developer reference guide to properly set-up the tracking code for your site.



Enable Enhanced Ecommerce Reporting



Checkout Labeling optional

Create labels for the checkout-funnel steps you identified in your ecommerce tracking code. Use easily understood, meaningful

FUNNEL STEPS

- 1. : Checkout Form
- 2. Payment Form
 - Add funnel step





Is Google Ads linked?

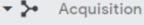




REPORTS

Real-time





Overview

- ▶ All Traffic
- ▼ Google Ads

Campaigns

Treemaps

Keywords

Search Queries

Hour of Day

Final URLs

- Search console
- Social
- Campaigns

Link your Google Ads and Analytics accounts

Get started

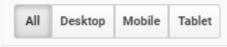
Linking your Google Ads and Google Analytics accounts gives you access to the entire picture of customer behavior, from ad click or impression through your site to conversion. Once you've linked your accounts, you can use insights from Analytics to refine and optimize your Google Ads campaigns, improving the overall performance of your business.

When you link accounts, you:

- . Begin seeing ad and site performance data in the Google Ads reports in Analytics
- · Can import Analytics goals and Ecommerce transactions directly into your Google Ads account
- · Can also import valuable Analytics metrics-such as Bounce Rate, Avg. Session Duration, and Pages/Session-into your Google Ads account
- · Get enhanced Remarketing capabilities
- · Get richer data in the Analytics Multi-Channel Funnels reports



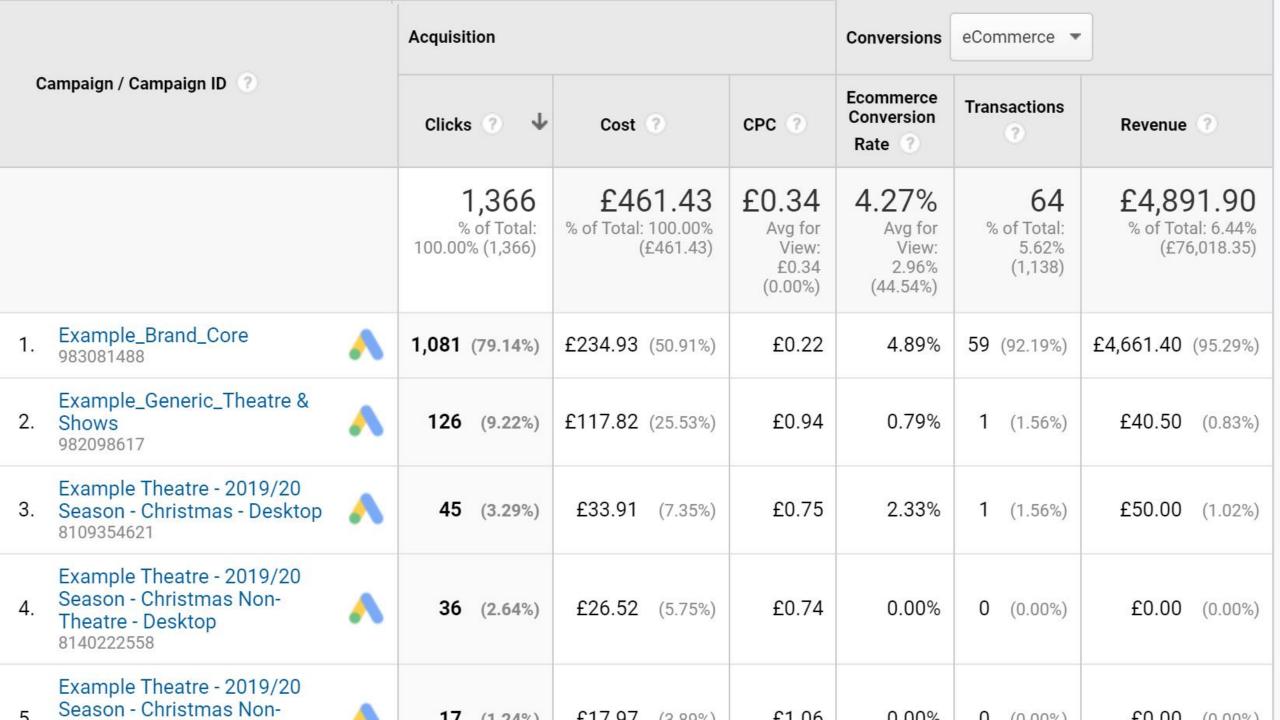
Google Ads Campaigns















Is Google Search Console linked?



- Real-time
- Audience
- Acquisition

Overview

- ▶ All Traffic
- ▶ Google Ads
- ▼ Search console

Landing Pages

Countries

Devices

Queries

- ▶ Social
- Campaigns





This report requires Search Console integration to be enabled.

Set up Search Console data sharing

What is Search Console?

Search Console is a free product that provides data and analytics to help improve your site's performance in Google Search.

Enabling Search Console data within Analytics

Once you connect a site that you own in Search Console to your Analytics property, its data becomes visible in your Search Engine Optimisation reports. You can visit the Property Settings page in Analytics account management to change which of your Search Console sites' data you wish to show, and control which views on your Web Property have access to view the data.

How to use Search Console data within Analytics

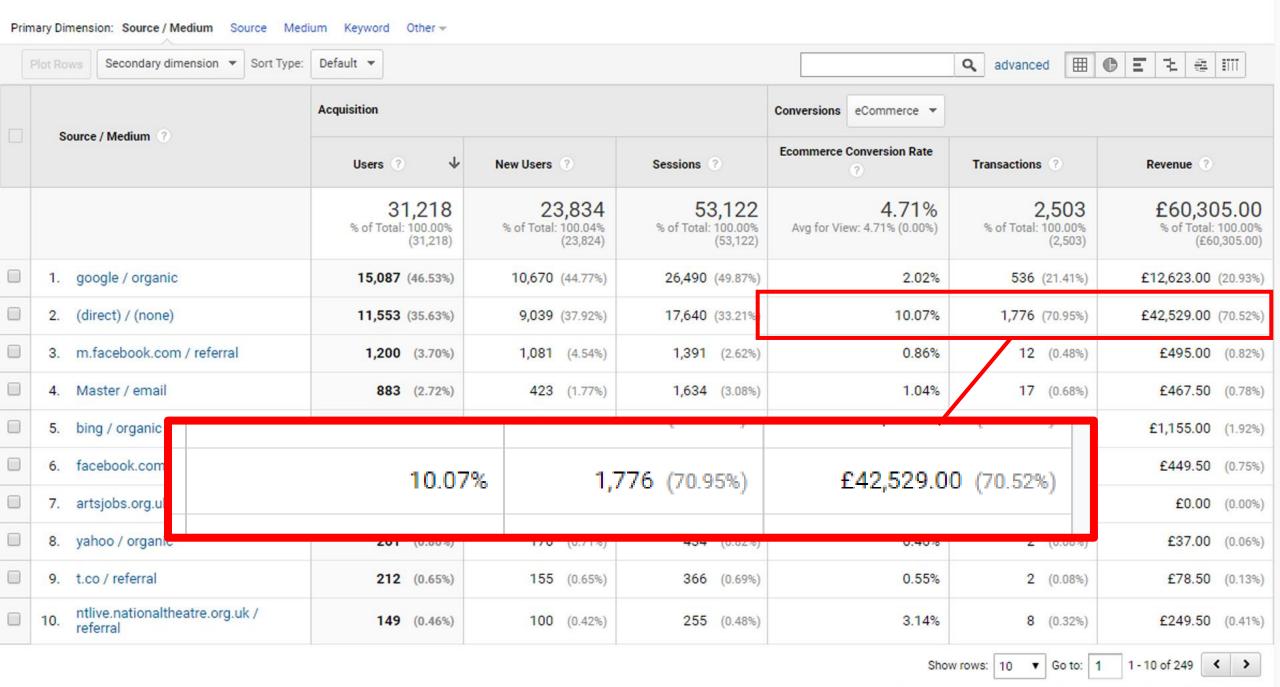
Search Console provides data about what users see in Google search results before they decide to click to your site (or another site). You can use this data to identify opportunities and prioritise development effort to increase the number of visitors to your site. Examples:

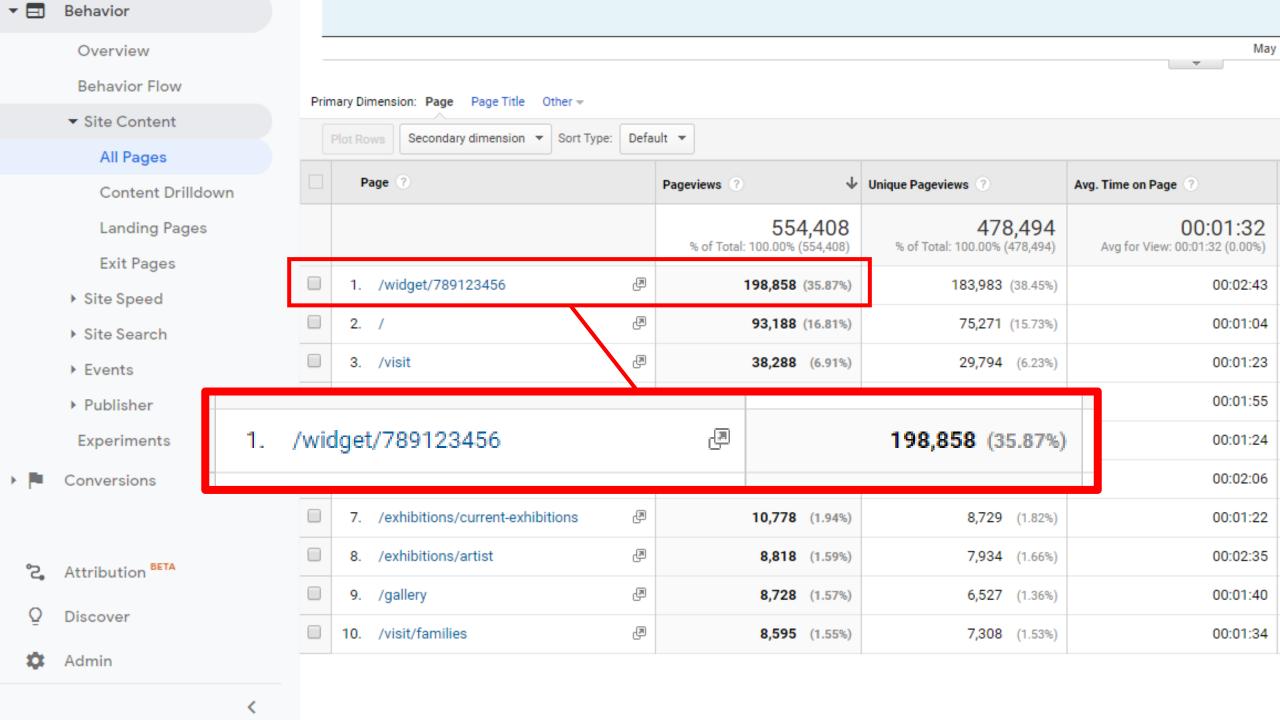
- Identify landing pages on your site that have good click-through rates (CTR), but have poor average positions in search results. These could be pages that people want to see, but have trouble finding.
- Identify search queries (keywords) for which your site has good average positions, but poor click through rates. These are queries for which your pages get attention and improved content could lead to more visitors.

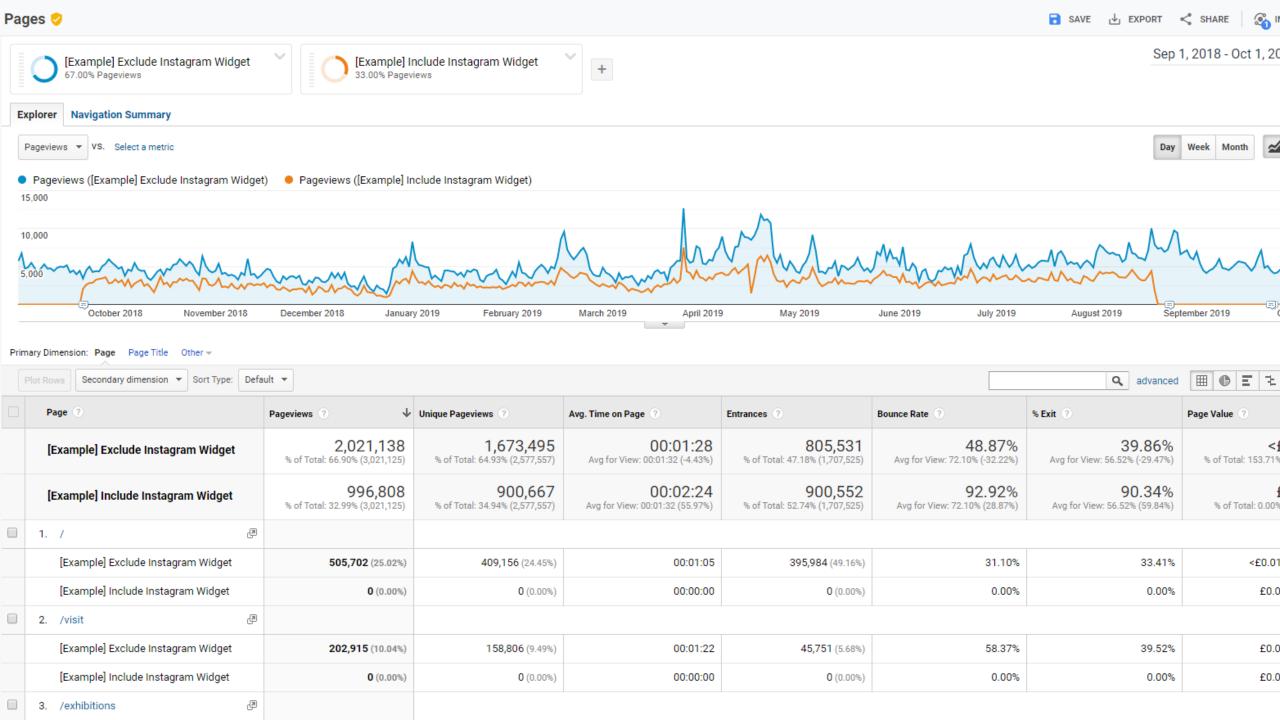




Identifying bad data



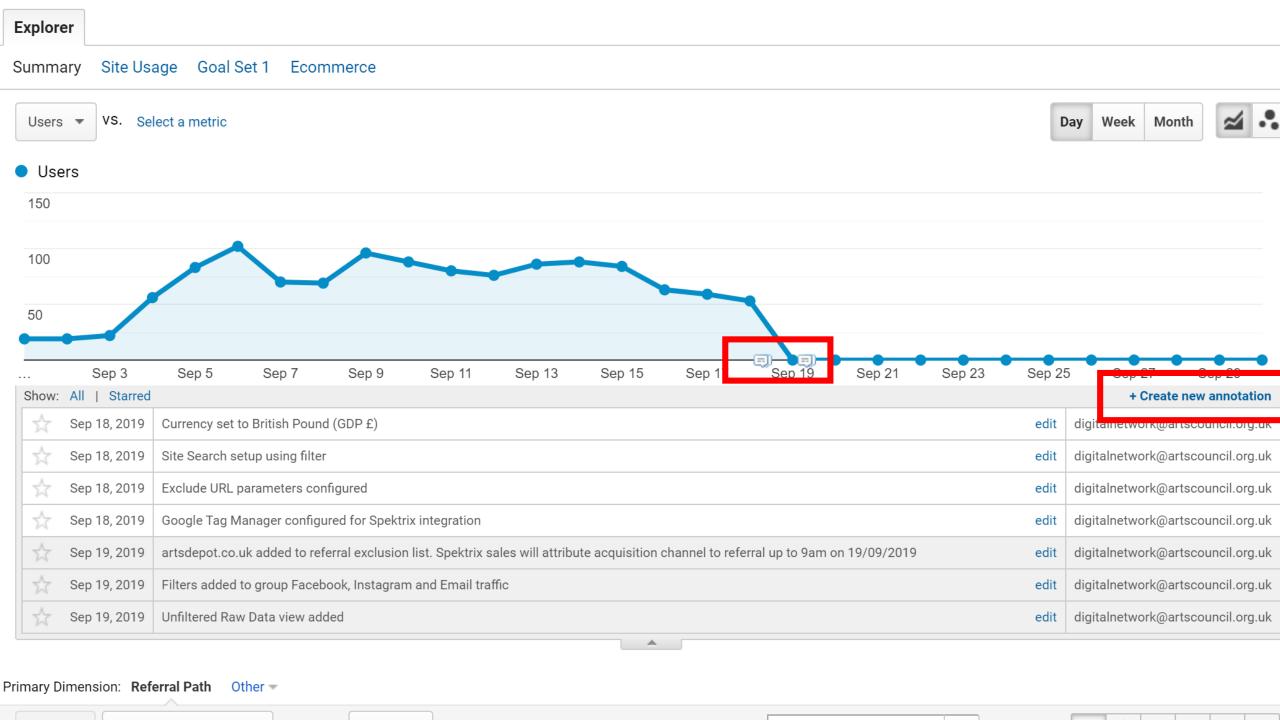


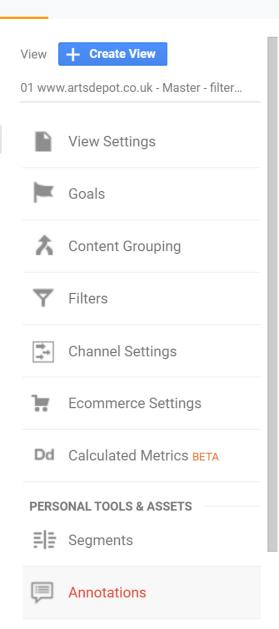






Are you using Annotations?





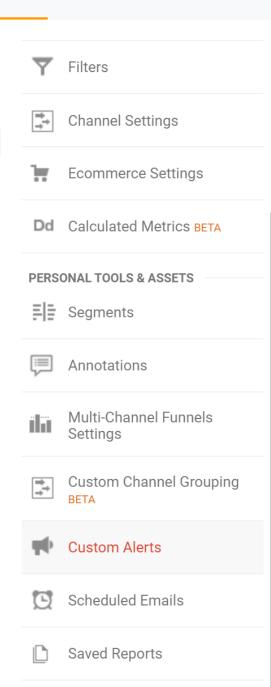
Multi-Channel Funnels Settings

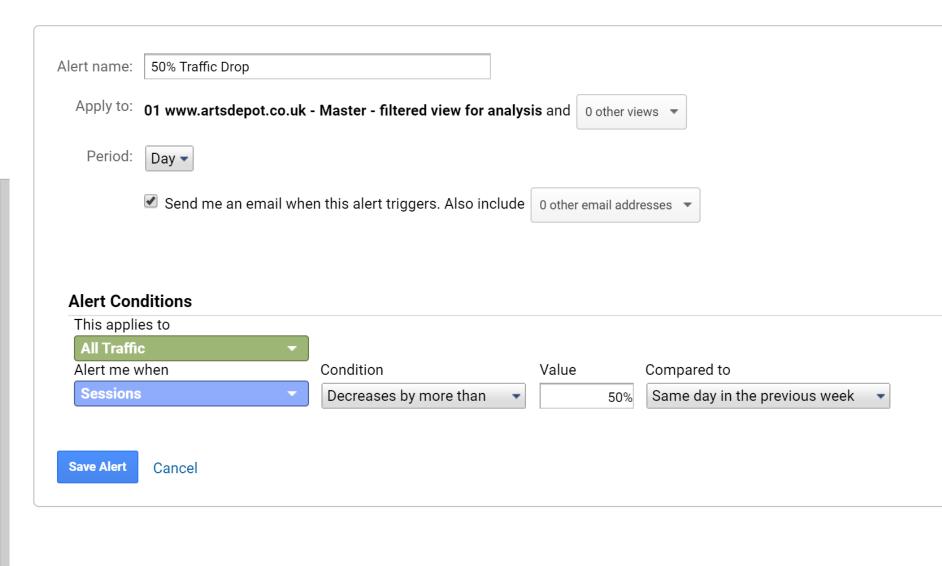
V ANNOTATION			All	☆	Private	Q Se	arc
	Name	Creator		Date +			
	Stephen Merchant on sale via SEE	jennifer.raingold@arts depot.co.uk		Jun 3, 2011			
	2 Comedians On Sale 10am	boru.brian@googlemai l.com		Nov 18, 2016			
	Ricky Gervais On Sale 10am	boru.brian@googlemai I.com		Jan 6, 2017			
	Currency set to British Pound (GDP £)	digitalnetwork@artsco uncil.org.uk		Sep 18, 2019			
	Site Search setup using filter	digitalnetwork@artsco uncil.org.uk		Sep 18, 2019			
	Exclude URL parameters configured	digitalnetwork@artsco uncil.org.uk		Sep 18, 2019			
	Google Tag Manager configured for Spektrix integration	digitalnetwork@artsco uncil.org.uk		Sep 18, 2019			
	artsdepot.co.uk added to referral exclusion list. Spektrix sales will attribute acquisition channel to referral up to 9am on 19/09/2019	digitalnetwork@artsco uncil.org.uk		Sep 19, 2019			
	Filters added to group Facebook, Instagram and Email traffic	digitalnetwork@artsco uncil.org.uk		Sep 19, 2019			
	Unfiltered Raw Data view added	digitalnetwork@artsco uncil.org.uk		Sep 19, 2019			
	Goals set up for Purchase and Newsletter sign up	digitalnetwork@artsco uncil.org.uk		Oct 7, 2019			





Do you have any **Custom Alerts** set up?

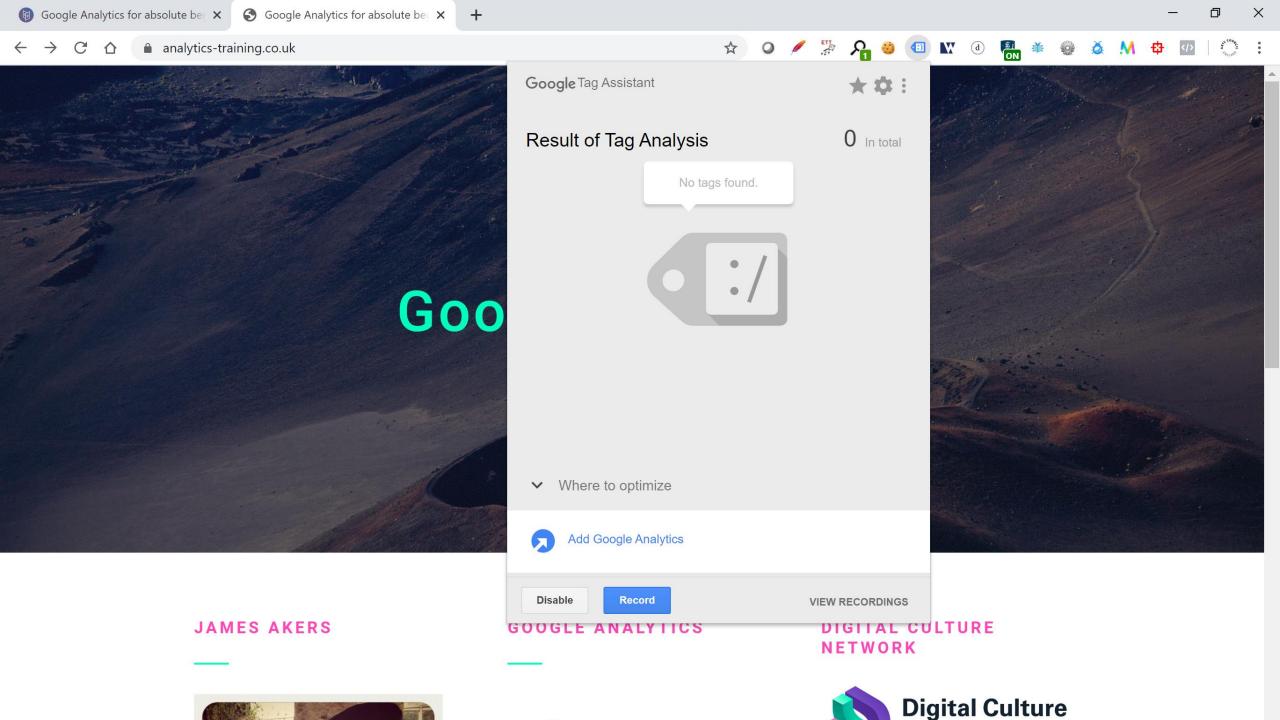


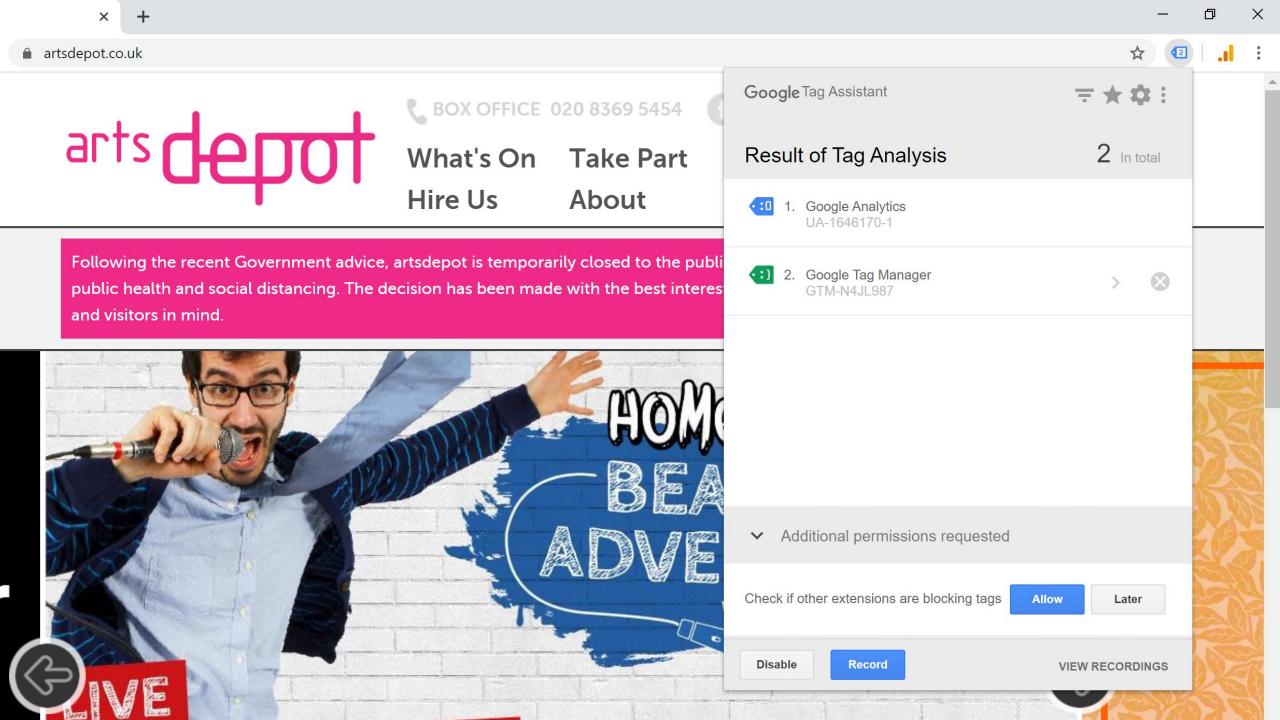






Is Google Tag Manager installed?







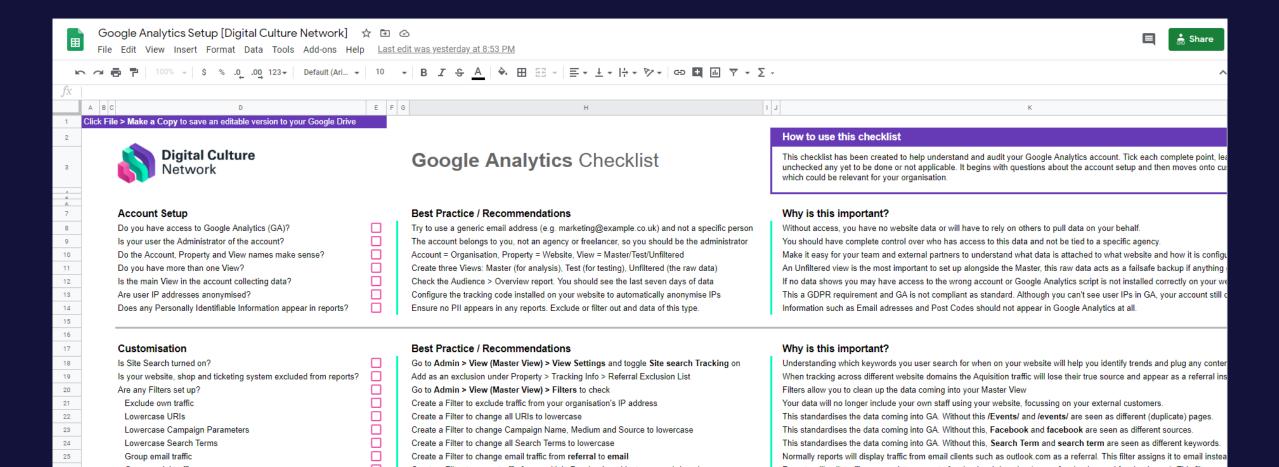


Your questions





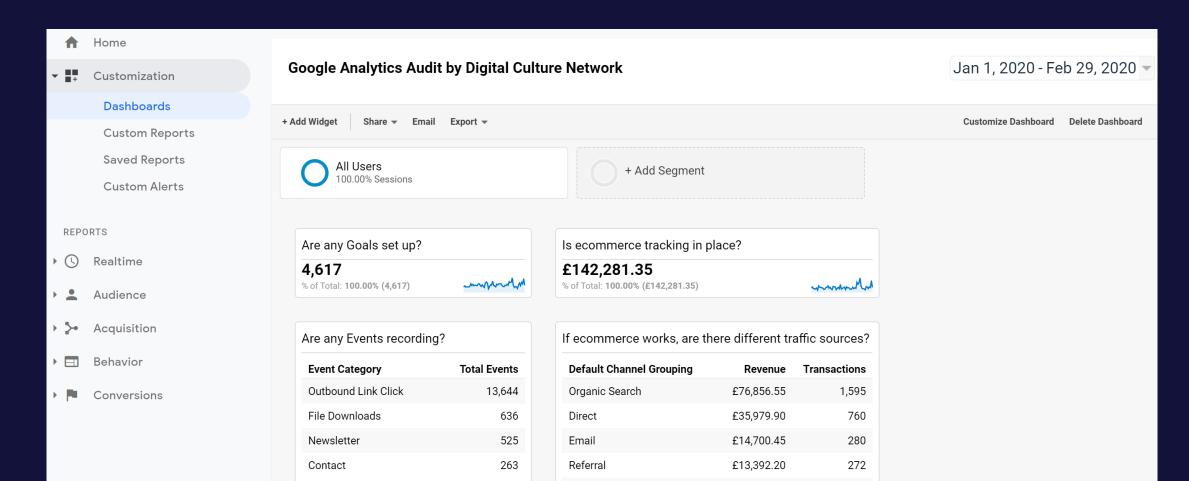
Google Analytics checklist







Google Analytics audit dashboard





Digital Culture Network









How to audit Google Analytics